January 14, 2016

A regular meeting of the Bergen County Board of Taxation was held on Wednesday, January 13, 2016, at One Bergen County Plaza, Freeholders Meeting Room, 5th floor, Hackensack, NJ. The meeting was called to order by Commissioner Schuster at 9:45 a.m. and compliance with the Sunshine Law was indicated. The roll call was taken:

Present: Commissioners Schuster, Nall, Connor and O'Shea and Administrator Layton. President Calabrese, Commissioners Eilert and Fader were absent.

Commissioner O'Shea made a motion to approve the minutes of December 9, 2015 meeting. The motion was seconded by Commissioner Nall and approved.

ADMINISTRATOR'S REPORT:

1. Revaluations/Reassessments:

2016

Hackensack – The tax assessor reports that 90% of residential and commercial properties have been inspected and the revaluation is on schedule for the February 29, 2016 completion deadline.

Little Ferry - The reassessment is on schedule for the January 31, 2016 completion date.

Moonachie - The reassessment is on schedule for the January 31, 2016 completion date.

Ramsey – The tax assessor reports that residential and commercial values are in progress and the revaluation is on schedule for the February 29, 2016 completion deadline.

South Hackensack – The reassessment is on schedule for the January 31, 2016 completion date.

Teterboro - The reassessment is on schedule for the January 31, 2016 completion date.

Woodcliff Lake - The tax assessor reports that the project is basically complete with notices going out shortly and the reassessment is on schedule for the January 31, 2016 deadline date.

2017

Rutherford – The Governing Body is requesting an extension to October 1, 2016 for the tax year 2017 to complete the revaluation because the municipality has just hired a tax assessor and just entered into a contract with a revaluation firm. Commissioner Nall made a motion to grant the extension. The motion was seconded by Commissioner O'Connor and approved.

Wood-Ridge – The Governing Body is requesting an extension to October 1, 2016 for the tax year 2017 to complete the revaluation because the municipality does not have sufficient time for the revaluation to be complete as they just entered into a contract with a revaluation firm.

2. The SR-1A's are up to date.

3. Commissioner Nall made a motion to approve the certification of the Palisades Interstate Park Commission for the Boroughs of Alpine, Englewood Cliffs and Fort Lee. The motion was seconded by Commissioner O'Connor and approved.

4. MicroSystems has sent Invoice #11504 for payment of Mod IV online Tax System Yearly Service of $16,692.42. Commissioner O'Connor made a motion to approve the payment. The motion was seconded by Commissioner O'Shea and approved.

5. MicroSystems has sent Invoice #11510 for payment of Annual Software Maintenace for Tax Assessors CAMA Software of $112,000,00. Commissioner Nall made a motion to approve the payment. The motion was seconded by Commissioner O'Shea and approved.

CORRESPONDENCE:

None

OLD BUSINESS:

None

NEW BUSINESS:

1. Next Board meeting will be held on Wednesday, February 10, 2016. Commissioner O'Connor noted that he will not be available for this meeting.
2. Administrator Layton announced that his secretary, Kathy Donovan, will be retiring at the end of the month.

Commissioner Schuster opened the meeting to the public at 9:53 a.m.

None

Commissioner Schuster adjourned the meeting at 9:55 a.m. as motioned by Commissioner Nall.

Robert F. Layton, Tax Administrator

/kd