

COUNTY OF BERGEN
DEPARTMENT OF PARKS
DIVISION OF PARKS AND RECREATION • DIVISION OF CULTURAL AND HISTORIC AFFAIRS
One Bergen County Plaza - 4th Floor - Hackensack, NJ 07601-7076
(201) 336-7275 - FAX (201) 336-7262

James J. Tedesco, III
County Executive

James G. Koth, III, PLA, ASLA
Director of Parks

DARLINGTON CROSS-COUNTRY
SCHOOL APPLICATION

School: _____

Contact Person: _____

Address: _____

| | | |
|------|-------|---------|
| CITY | STATE | ZIPCODE |
|------|-------|---------|

Cell Phone: (____)-____-_____

School Phone No: (____)-____-_____

Fax: (____)-____-_____

Number of Members in Club: _____

Insurance Co.:** _____

Expiration Date: _____

School Sport: CROSS COUNTRY

Use: (____) PRACTICE

(____) MEET ++

Check only ONE

Dates Requested: _____ **

Time Requested: _____
Beginning/Ending

Total No. of Participants: _____
(Each Date)

****Attach a separate TYPED list if more than 1 date (including above information for each date)**
++Meet application must include list of competing schools for each date

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Dear Park Patron;

Each year the Bergen County Department of Parks processes thousands of requests for park-use permits. Prior to issuance of a picnic permit to **groups of 100 or more**, the Department requires that a **Certificate of Insurance** be filed with our office.

The Certificate is to show a **minimum** of \$1,000,000 per occurrence, \$2,000,000 aggregate General Liability and \$10,000/person Medical Expense. **THE COUNTY OF BERGEN AND ITS OFFICIALS, EMPLOYEES AND AGENTS** must be named as **ADDITIONAL INSURED** and **COUNTY OF BERGEN** shown as **CERTIFICATE HOLDER**.

Your insurance company (agent) must be told of this requirement and the above underlined paragraph. They will, at that time, issue the Certificate of Insurance which can be mailed to the above address, faxed to (201) 336-7262 or emailed to parkpermits@co.bergen.nj.us

Please make sure the term of the insurance (effective date to expiration date) falls within the dates you anticipate using the Bergen County Department of Parks facilities.

If the insured's name is different from your group name, please make sure that you or your agent clearly note your group name so that the certificate can be matched to your group.

If you have any questions concerning this matter, please call us at (201) 336-7261.

Thank you for your cooperation.

Sincerely,

Office of Permits & Special Events