

COUNTY OF BERGEN
DEPARTMENT OF PARKS
DIVISION OF PARKS AND RECREATION • DIVISION OF CULTURAL AND HISTORIC AFFAIRS
One Bergen County Plaza – 4th Floor – Hackensack, NJ 07601-7076
(201) 336-7275 – FAX (201) 336-7262

James J. Tedesco, III
County Executive

James G. Koth, III, PLA, ASLA
Director of Parks

SHOWMOBILE
Request Form

Organization: _____

Mailing Address: _____

CITY	STATE	ZIPCODE
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Contact Person: _____

Cellphone: (____)-____-____ Alt Number: (____)-____-____

Please list your preference of our 2 showmobiles (See enclosed specification sheet). Your preference will be taken into account, but the final decision will be the Parks Department's and based on availability. The Bergen County Parks Department does not provide a sound system. If you need a sound system, you need to reach out to Bergen County General Services and request it.

Showmobile 1 _____ Showmobile 2 _____

Please tell us about what you will use the showmobile for, such as how many people and what equipment you will put on the stage. This will help us determine what size would best suit your needs.

Event: _____

Date: _____

Location of Event: _____

Location of Showmobile: _____

Time of Event: FROM: _____ TO: _____

Name of Person Transporting Showmobile: _____

Date/Time of Delivery: _____ Date/Time of Pick up: _____

We have attended training classes and will _____ or will not _____ be picking up and returning the Showmobile.

INSURANCE is required. Please see attached letter for requirements.
FEES & REQUIREMENTS: See Attached Schedule

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Dear Park Patron;

Each year the Bergen County Department of Parks processes thousands of requests for park-use permits. Prior to issuance of a Showmobile Permit, the Department requires that a **Certificate of Insurance** be filed with our office.

The Certificate is to show a **minimum** of \$1,000,000 per occurrence, \$2,000,000 aggregate General Liability and \$10,000/person Medical Expense. **THE COUNTY OF BERGEN AND ITS OFFICIALS, EMPLOYEES AND AGENTS** must be named as **ADDITIONAL INSURED** and **COUNTY OF BERGEN** shown as **CERTIFICATE HOLDER**.

Your insurance company (agent) must be told of this requirement and the above underlined paragraph. They will, at that time, issue the Certificate of Insurance which can be mailed to the above address, faxed to (201) 336-7262 or emailed to parkpermits@co.bergen.nj.us

Please make sure the term of the insurance (effective date to expiration date) falls within the dates you anticipate using the Bergen County Department of Parks equipment.

If you have any questions concerning this matter, please call us at (201) 336-7261.

Thank you for your cooperation.

Sincerely,

Office of Permits & Special Events

Hold Harmless Agreement

Whereas _____ wishes to borrow, for the
Borrower

temporary use of _____, a County of Bergen
Borrower

owned and registered vehicle ('Showmobile'), NJ Plate # _____,

_____ agrees to hold harmless, defend, and
Borrower

indemnify the County of Bergen, its Officials and Employees from any and all claims, suits, demands, damages, charges, liabilities, losses, costs and expenses including reasonable attorney's fees arising from or out of (a) the negligence of Borrower, its agents or employees, (b) any injury to or death of, any person or persons, or damage to or destruction of Property, to the extent occurring in connection with or resulting from the operations of Borrower, their agents or employees; (c) any injury or death of any person or persons to or destruction of property, to the extent occurring in connection with the operation or use of the Showmobile by the Borrower, its officials, employees, representatives, agents or volunteers.

Borrower agrees to name County of Bergen as an Additional Insured on its General Liability insurance coverage.

On Behalf of _____
Borrower

X _____

Print Name

Date

SHOMOBILE #1

32' Stage

Stage Dimensions:	14'x32'
Weight:	12 tons
Travel Heights:	12'3"
Open Canopy Height:	17'8"
OAL, with hitch:	38'
Generator:	500W, 120/240v <u>OR</u> can use "house" current
Lighting:	General, Florescent
Stair(s) 1 or 2:	May be placed in front, or back or side
Wheelchair Lift:	Yes
Public Address System:	100 watt, portable, 120v, 1 microphone

SHOWMOBILE #2

24' Stage

Stage Dimensions:	14'x24'
Weight:	7 tons
Travel Heights:	13'3"
Open Canopy Height:	17'8"
OAL, with hitch:	30'
Generator:	700W, 120/240v <u>OR</u> can use "house" current
Lighting:	General, Florescent
Stair(s) 1 or 2:	May be placed in front, or back or side
Wheelchair Lift:	Yes
Public Address System:	100 watt, portable, 120v, 1 microphone

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SHOWMOBILE

FEE SCHEDULE & REQUIREMENTS

Delivery and Pick-up by	Base Rate of \$500.00
Bergen County Parks	PLUS
	\$120.00 per hour
	(Delivery to Pick-up)

NOTE: There will be no charge if your town (only w/in Bergen County) attended and successfully completed the 2016 training classes and will be picking up and returning the showmobile.

Eligibility Requirements:

1. Only Bergen County municipalities are eligible.
2. Only employees of such municipalities possessing a Class A Driver's License will be trained.
3. Prior training will no longer be recognized. Attendance at one of 2016 training classes is mandatory.
4. Only eligible employees trained in 2016 can transport the Showmobile.
5. Must submit a completed application, COI, signed Hold Harmless and copy of Class A Driver's License and a 2016 Certificate of Training.
6. Must transport with a dump truck that can handle 14 tons.