

February 6, 2019

A regular meeting of the Bergen County Board of Taxation was held on Wednesday, January 9, 2019, at TWO Bergen County Plaza, Tax Board Hearing Room A, Hackensack, NJ. The meeting was called to order by President Calabrese at 9:38 A.M. and compliance with the Sunshine Law was indicated. The roll call was taken:

Present: President Calabrese, Commissioners Schuster, Eilert, Nall, O'Connor, O'Shea and Administrator Layton.

Commissioner Eilert made a motion to approve the minutes of the December 5, 2018 Board meeting. The motion was seconded by Commissioner Nall and approved.

**ADMINISTRATOR'S REPORT:**

**1. Revaluations/Reassessments**

2019 – Carlstadt – Complete.

Closter – Complete.

Cresskill – Complete.

East Rutherford – Has an extension to March 1, 2019.

Hackensack – Complete.

Hasbrouck Heights – Complete.

Little Ferry – Complete.

Moonachie – Complete.

North Arlington – Complete.

Oradell – Requested an extension to March 1<sup>st</sup> so the assessor could try to settle tax court cases. The March 1<sup>st</sup> deadline was approved on a motion by Commissioner O'Connor and seconded by Commissioner Nall.

Saddle Brook – Extended to March 1<sup>st</sup>, 2019.

South Hackensack – Complete.

Teterboro – Complete.

Westwood – Complete.

Woodcliff Lake – Complete.

2020 Fairview – Requesting a change to a reassessment. Tax maps are not complete. Administrator Layton advised that he must fill out the reassessment order form and submit it to him.

Palisades Park – Requesting a change to reassessment. Tax maps were just approved. He must also fill out the reassessment form request.

Ridgefield Park – Contract will be signed.

2021 – Edgewater – Still working on tax maps.

Lyndhurst – Tax assessor is not present.

Commissioner Nall requested information regarding tax maps being updated. He was advised that maps should be updated every year. A discussion was held regarding the updating of the tax maps. A letter should be sent advising the towns of the need for updating tax maps.

Palisades Interstate Park Commission – Administrator Layton read the reports for Alpine, Englewood Cliffs and Fort Lee with the amounts that are exempt from taxation. A motion was made by Commissioner Schuster and seconded by Commissioner Eilert to approve the reports.

SR-1A Report – Up to date. Make sure the assessors complete their section timely.

**CORRESPONDENCE:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

There was an article in the Bergen Record concerning Englewood Cliffs and the Board would like the Administrator to request a file from Local Government finance board concerning procedural matters. The file will be requested and given to Board members.

The meeting was opened to the public at 10:00 AM as motioned by Commissioner O'Shea, seconded by Commissioner Eilert.

Patrick Wilkins advised that the assessors will do their continuing education on Friday, March 22 at Brady's in Ramsey.

Michael Barker discovered a problem dealing with subdivisions. They are not receiving post cards from the County Clerk advising that these were recorded and they do not know that a map has been filed. Arthur Carlson advised that he is not getting the master deeds.

The next meeting is Wednesday, March 6, 2019.

There being no further business before the Board, President Calabrese closed the meeting at 10:04 AM as motioned by Commissioner Schuster, seconded by Commissioner O'Shea and approved.

A handwritten signature in cursive script, appearing to read "Robert F. Layton", written over a horizontal line.

Robert F. Layton, Tax Administrator

**/dt**