



**COUNTY OF BERGEN**  
 DEPARTMENT OF PARKS  
 DIVISION OF PARKS AND RECREATION • DIVISION OF CULTURAL AND HISTORIC AFFAIRS  
 One Bergen County Plaza – 4th Floor – Hackensack, NJ 07601-7076  
 (201) 336-7275 – FAX (201) 336-7262

**James J. Tedesco, III**  
 County Executive

**James G. Koth, III, PLA, ASLA**  
 Director of Parks

**SHOWMOBILE**

Request Form

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

CITY

STATE

ZIPCODE

Contact Person: \_\_\_\_\_

Cellphone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Alt Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

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Please list your preference of our 2 showmobiles (See enclosed specification sheet). Your preference will be taken into account, but the final decision will be the Parks Department's and based on availability. Showmobiles do not include any sound equipment.

Showmobile 1 \_\_\_\_\_

Showmobile 2 \_\_\_\_\_

Please tell us about what you will use the showmobile for, such as how many people and what equipment you will put on the stage. This will help us determine what size would best suit your needs.

\_\_\_\_\_  
 \_\_\_\_\_

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Event: \_\_\_\_\_

Date: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Location of Showmobile: \_\_\_\_\_

Time of Event: FROM: \_\_\_\_\_ TO: \_\_\_\_\_

Date/Time of Delivery: \_\_\_\_\_ Date/Time of Pick up: \_\_\_\_\_

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**INSURANCE** is required. Please see attached letter for requirements.

**FEES & REQUIREMENTS:** See Attached Schedule



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## **INSURANCE REQUIREMENTS**

Prior to issuance of a Showmobile Permit, the Department requires that a **Certificate of Insurance** be filed with our office.

The Certificate is to show a **minimum** of \$1,000,000 per occurrence, \$2,000,000 aggregate General Liability and \$10,000/person Medical Expense. **THE COUNTY OF BERGEN AND ITS OFFICIALS, EMPLOYEES AND AGENTS** must be named as **ADDITIONAL INSURED** and **COUNTY OF BERGEN** shown as **CERTIFICATE HOLDER**.

Your insurance company (agent) must be told of this requirement and the above underlined paragraph. They will, at that time, issue the Certificate of Insurance which can be mailed to the above address, faxed to (201) 336-7262 or emailed to [parkpermits@co.bergen.nj.us](mailto:parkpermits@co.bergen.nj.us)

Please make sure the term of the insurance (effective date to expiration date) falls within the dates you anticipate using the Bergen County Department of Parks equipment.

If you have any questions concerning this matter, please call us at (201) 336- 7261.





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**SHOWMOBILE #1**

32' Stage

Stage Dimensions:	14'x32'
Weight:	12 tons
Travel Heights:	12'3"
Open Canopy Height:	17'8"
OAL, with hitch:	38'
Generator:	7000W, 120/240v Single Phase <b>OR</b> can use "house" current
Lighting:	General, Florescent
Stair(s) 1 or 2:	May be placed in front, or back or side
Wheelchair Lift:	Yes

**SHOWMOBILE #2**

24' Stage

Stage Dimensions:	14'x24'
Weight:	7 tons
Travel Heights:	13'3"
Open Canopy Height:	17'8"
OAL, with hitch:	30'
Generator:	7000W, 120/240v Single Phase <b>OR</b> can use "house" current
Lighting:	General, Florescent
Stair(s) 1 or 2:	May be placed in front, or back or side
Wheelchair Lift:	Yes

**FEES AND REQUIREMENTS**

**Bergen County Municipalities**

- Delivery and Pick-up by Bergen County Parks Only
- Base Rate of \$250

**All Other Applicants**

- Delivery and Pick-up by Bergen County Parks Only
- Base Rate of \$500.00 PLUS \$120.00 per hour (Delivery to Pick-up)

*ALL CHECKS MUST BE MADE OUT TO "BERGEN COUNTY DEPARTMENT OF PARKS"*