



For Department Use Only

APPLICATION #: _____

DATE: _____

MUNICIPALITY: _____

ROAD: _____

SP/SD #: _____

**COUNTY OF BERGEN
DEPARTMENT OF PUBLIC WORKS**

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Kathleen A. Donovan
County Executive

Joseph Crifasi
Director of Public Works

Joseph A. Femia, P.E.
County Engineer / Asst. Dir. of Public Works

**APPLICATION FOR LICENSE TO CONTINUE AN
ENCROACHMENT IN THE COUNTY RIGHT-OF-WAY/EASEMENT
TO BE FILED IN TRIPLICATE**

MUNICIPALITY: _____ BLOCK: _____ LOT: _____

COUNTY ROAD(S) _____ HOUSE NUMBER(S) _____

PROPERTY OWNER'S NAME _____

ADDRESS: _____

TOWN: _____ STATE: _____ ZIP : _____ TEL: _____ - _____ - _____

INDICATE THE REASON FOR AND TYPE OF ENCROACHMENT (e.g. BUILDING, CANOPY, PLANTER, ROOF, SIGN, STAIRCASE, WALL, ETC.): GROUND OR ROOF ENCROACHMENTS MUST INDICATE HEIGHT ABOVE STREETSIDE GRADE:

LENGTH AND WIDTH OF ENCROACHMENT ALONG ROW/EASEMENT LINE _____ FEET.

DESCRIPTIVE LOCATION OF ENCROACHMENT (DISTANCE FROM NEAREST CROSS STREET) _____ FEET.

(N, S, E, W) FROM _____ STREET, ROAD, ETC.

INDICATE THE SIDE OF THE STREET EFFECTED (CIRCLE ONE:) N S E W

ATTACH 3 COPIES OF THE SIGNED AND SEALED SURVEY BY A LICENSED NEW JERSEY LAND SURVEYOR SHOWING THE ENCROACHMENT IN RELATION TO THE COUNTY ROW/EASEMENT LINE ON AN 11" X 17" SIZE PLAN AT A SCALE OF 1" TO 10' OR 1" TO 20'. PROVIDE A PHOTOGRAPH SHOWING THE RELATION OF THE OBJECT TO THE AREA. (OWNER'S NOTARIZED SIGNATURES REQUIRED.)

APPLICANT'S NAME: _____

ADDRESS: _____

TOWN: _____ STATE: _____ ZIP : _____ TEL: _____ - _____ - _____

I CERTIFY THAT (NAME) _____ OWN(S) THE PROPERTY WHICH IS THE SUBJECT OF THIS APPLICATION, THAT I AM AUTHORIZED TO SIGN THIS APPLICATION ON BEHALF OF THE OWNER AND THAT THE INFORMATION PROVIDED ABOVE IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

(CORPORATION FORM)

(INDIVIDUAL OR PARTNERSHIP FORM)

S/ _____ DATE ____/____/____ S/ _____ DATE ____/____/____
President

ATTEST: WITNESS: S/ _____ ____/____/____

S/ _____ DATE ____/____/____ S/ _____ DATE ____/____/____
Secretary

WITNESS: S/ _____ ____/____/____

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____, YEAR _____.

SIGNATURE OF PERSON AUTHORIZED TO TAKE OATHS

COUNTY OF BERGEN

CONDITIONS/COMMENTS: Encroachments shall be removed within 120 days of written notification by the County. The property owner shall be responsible for all costs incurred for the removal of all encroachments. Failure of the Owner to remove the encroachment within the specified time shall be just cause for the County to have the encroachments removed with all costs of same born by the Owner.

APPROVED

APPROVED

S/ _____ P.E. ____/____/____ S/ _____ ____/____/____
COUNTY ENGINEER DATE COUNTY ADMINISTRATOR DATE