



STATE OF NEW JERSEY

**SENIOR CITIZENS and DISABLED RESIDENTS
TRANSPORTATION ASSISTANCE PROGRAM
JANUARY 1, 2025 – DECEMBER 31, 2025**

and

**FTA NON-URBANIZED AREA FORMULA PROGRAM
(SECTION 5311)
JANUARY 1, 2025 – DECEMBER 31, 2025**

County	County of Bergen
Name of Transportation System	Bergen County Community Transportation
Applicants Legal Name	Bergen County Community Transportation
Address	178 Essex Street
	Lodi, NJ 07644
Name and Title of Person Completing the Application	Joseph Cinque
	Deputy Director
Phone Number	201-336-3391
Agency Website	201-845-4683
E-Mail Address	Jcinque@co.bergen.nj.us

NJ TRANSIT
Local Programs and Minibus Support
One Penn Plaza East, 4th floor
Newark, New Jersey 07105-2246
Phone: (973) 491-8891

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TECHNICAL CAPACITY

All applicants must demonstrate the technical capacity to carry out the services proposed. At a minimum, the applicant must be able to demonstrate:

- The financial ability to perform and deliver the service applying for and awarded.
- An adequate level of staffing and grant experience and knowledge to comply with all FTA grant requirements.
- An adequate level of staffing and operational experience needed in delivering the service as per grant award.
- An adequate level of staffing and maintenance experience for performing required maintenance on vehicles used or purchased for this service.
- An adequate level of vehicles including back-up vehicles to perform the service under this program.
- An established driver training program to ensure safe and reliable service to all passengers.
- The service provided is not duplicating other services funded under FTA or other funding sources. *All FTA subrecipients must be part of the local Coordinated Human Services Transportation Plan (CHSTP).*
- Written procedures and policies for operations, grant administration, and FTA reporting requirements.
- The proposed service meets the funding requirement. (*i.e.*: if requesting funds under Section 5311 services must be provided in the rural area for the general public.) *This must be demonstrated through sample map of service and screen shot of website and marketing materials.*

While completing this application ensure that you are clearly documenting the technical capacity required to deliver this State and/or Federal funded project.

If applicant is providing route deviation service with published timetable/schedule, please include copies of timetables.

Additional Requirements for all timetable/marketing materials:

- Systems must provide a measure of distance of route deviation (*i.e.*: ¼ mile, ½ mile, *etc.*).
- Systems must provide information to the public on how to request route deviation.
- A phone number for requesting deviation in advance.
- A statement that deviation service is open to the general public.
- Title VI "Notice to Beneficiaries."
- ADA Reasonable Modification language.
- Instructions on how to obtain information in alternate format or languages.
- The universal symbol of accessibility.
- Systems must ensure all marketing material provide clear language that trips are not prioritized and are open for any trip purpose.

PROPOSED SCHEDULE FOR CASINO REVENUE APPLICATION FOR YEAR 2025

The following timetable is for guidance purposes only and should be used to assist you in planning the completion of your SCDRTAP application in a timely manner. NJ TRANSIT understands that dates and local procedures may vary.

No less than 30 days before your hearing.

By this date you should have:

- Published your public hearing notice in two different local newspapers, notice must be published at least 30 calendar days prior to the hearing date.
- Sent a copy of the public hearing notice to all municipal clerks in the county.
- Sent copy of public hearing to all interested agencies including but not limited to senior centers, nutrition sites, adult workshops, senior and disabled non-profit agencies.
- Posted large print on-board public hearing notices in your vehicles.

At your Public Hearing

By this date you should have:

- Read into the public hearing record summary of 2024 (to date) grant activities and the proposed 2025 SCDRTAP budget.
- Provide copies of the summary of 2024 grant activities (to date) and copies of the proposed 2025 budget. (Should be available in alternative format upon request.)

Fourteen (14) days After Public Hearing:

A copy of the summary of 2025 grant activities/goals and copies of proposed 2025 grant activities/goals and budget should be placed in the main branch of the county library and/or the County Website for public review at least 14 days after the public hearing date. The County should make every effort to have a full application in the library and/or the website available. If the entire application is not available 14 days after the hearing, the county should place a copy of the proposed description of service and proposed line-item budget in the library and/or website for public review.

Friday, September 13, 2024

Application due to NJ TRANSIT. If the full transcript of the public hearing, notarized public hearing notices and/or original Commissioner Resolution is not available by this date please note it on your cover letter and submit it as soon as available.

Please note: The County must meet with their local CAC to review the proposed service activities, goals, and budget for 2025. Their input and feedback should be considered in the planning process for this application.

SECTION I – COUNTY INFORMATION

Project Contacts/Personnel

1. Subrecipient key contacts. **This section must be completed.**

Table 1

Name	Title	Address	Phone Number	E-mail
Dominick Azzolini	Director	One Bergen County Plaza, Hackensack, NJ 07601	201-336-3380	countyexecutive@co.bergen.nj.us
Joseph Cinque	Procurement Contact	178 Essex Street, Lodi, NJ 07644	201-336-3391	icinqu@co.bergen.nj.us
Jon Rheinhardt	Audit Contact	One Bergen County Plaza, Hackensack, NJ 07601	201-336-6550	jrheinhardt@co.bergen.nj.us
Dr. Margaret Haynes	EEO Contact*	One Bergen County Plaza, Hackensack, NJ 07601	201-336-6377	m.haynes@co.bergen.nj.us
Joseph Cinque	ADA Representative*	178 Essex Street, Lodi, NJ 07644	201-336-3391	icinqu@co.bergen.nj.us
Joseph Cinque	Title VI Representative*	178 Essex Street, Lodi, NJ 07644	201-336-3391	icinqu@co.bergen.nj.us
Joseph Cinque	Safety Officer*	178 Essex Street, Lodi, NJ 07644	201-336-3391	icinqu@co.bergen.nj.us
James J. Tedesco III	NVRA Site Coordinator	One Bergen County Plaza, Hackensack, NJ 07601	201-336-7300	countyexecutive@co.bergen.nj.us

*Required for Section 5311, recommended for SCDRTAP.

2. Provide the name, title, phone number, e-mail address, and estimated percentage of their salary that will be charged to the grants. Table 2 **For example:** Administrator, Operations Manager, Safety Officer

Table 2

Staff Member		Phone Number	E-mail	SCDRTAP		5311	
Name	Title			Admin %	Operating %	Admin %	Operating %
See Attachment 1	See Attachment 1	See Attachment 1	See Attachment 1	See Attachment 1	N/A	N/A	

Table 2b For example: Operator, Dispatcher, or Reservationist, list the number of these positions and percentage charged per grant.

Table 2b

Staff Role		SCDRTAP		5311	
Title	Number of employees	Admin %	Operating %	Admin %	Operating %

- By grant, for positions that will only be partially charged to either grant, describe how the estimated percentage of the salary to be charged to the grant was derived.

Describe what mechanism(s) are used to verify the actual time that an individual spends on grant related activities.

The mechanisms to determine the actual time an individual spends on grant related activities is the tracking of hours and trips for the express purposes of the grant.

Please note the following:

4 Hours Casino 50% + 4 hours MOW 50% = 100%
3 Hours Casino 37.5% + 5 hours Area Plan 62.5% = 100%

- Describe the methodology that is used to determine how trips are charged to each funding source or grant.

Trips are charged to each funding source or grant based on their trip purpose. For example, the charges are dependent on whether they are using the trip for medical, employment, nutrition, or other purposes.

5. Attach an official organizational chart for those involved in your transportation program. If you contract out your service to a third-party vendor, include an organization chart for the vendor's operations. **(Attach as NJT Attachments A and B)**

See attached as Attachment A.

6. List SCDRTAP Citizens Advisory Committee 2025 meeting dates, locations (if held online, please note which web-based application ex. ZOOM, MS Teams, *etc.*), and times.

See attached.

Table 3

Date	Location/ Web-based Application

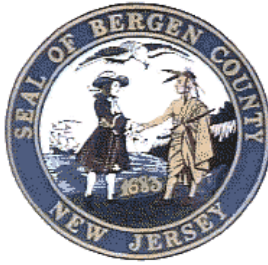
7. Provide us with the names of SCDRTAP Citizen Advisory Committee Members. Indicate if the members are senior citizens, people with disabilities, or consumer advocates, and demographics of the board. Indicate Chairperson, and if applicable, Vice-Chairperson of Committee.

See attached

Table 4

Member Name	Characteristic	Demographics

MEMORANDUM



**COUNTY OF BERGEN
DEPARTMENT OF HUMAN SERVICES
DIVISION OF COMMUNITY TRANSPORTATION
178 Essex Street • Lodi, NJ 07644
(201) 368-5955 – FAX (201) 845-4683**

**2025 CITIZENS ADVISORY COMMITTEE
MEETING SCHEDULE**

FEBRUARY 18, 2025

APRIL 15, 2025

JUNE 17, 2025

AUGUST 19, 2025

OCTOBER 21, 2025

DECEMBER 16, 2025

All meetings will be held at the Community Transportation Office at 178 Essex Street, Lodi, and will begin at 1:00pm, unless otherwise informed.

County of Bergen
Department of Public Works
Division of Community Transportation
Advisory Board - 2024

First Name	Last Name	Address	City	State	ZIP	Status	Appt. Date
Chairperson							
Noreen	Best	8 Birch Road	Dumont	NJ	07628	Senior	02/20/2016

Vice-Chairperson							
Sandra	Pinkerton	505 North Avenue - Apt. 15N	Fort Lee	NJ	07024	Disabled	09/30/2010

Consumers							
Johanna	Baccan		Mahwah	NJ	07430	Disabled	
Michelle	Crowe Paz		Mahwah	NJ	07430	Senior	
Austin	Epstein	293 Murray Hill Terrace	Bergenfield	NJ	07621	Disabled	06/06/2012
Cornelis	Goodwin			NJ		Senior	
Robert	Stasik			NJ		Senior	
Michael	Teta			NJ		Senior	

Resource							
Anika	Davis	One Bergen County Plaza	Hackensack	NJ	07601	Resource	
Lorraine	Joewono	One Bergen County Plaza	Hackensack	NJ	07601	Resource	
Orestes	Rios	1 Bergen County Plaza	Hackensack	NJ	07601	Resource	
Kerri	Sherer	1 Bergen County Plaza	Hackensack	NJ	07601	Resource	
Tess	Tomasi	One Bergen County Plaza	Hackensack	NJ	07601	Resource	

Support							
Dominick	Azzolini	178 Essex Street	Lodi	NJ	07644	Administration	12/04/2023
Joseph	Cinque	178 Essex Street	Lodi	NJ	07644	Administration	
Brian	Fitzgibbons	131 Main Street - Suite 120	Hackensack	NJ	07601	Senior	
Donna	Riggi	178 Essex Street	Lodi	NJ	07644	Administration	
Milagros	Solis	One Penn Plaza - 4th Floor	Newark	NJ	07105	Administration	

Addendum A-2

County of Bergen
Department of Public Works
Division of Community Transportation
Advisory Board - 2024

Contract

First Name	Last Name	Address	City	State	ZIP	Status	Appt. Date
Kim	Furbacher	P.O. Box 213	Rochelle Park	NJ	07662	C.A.R.T.	

Documents and Recordkeeping

Refer to program documents listed below that are maintained relating to program activities. Indicate which staff member(s) performs the administration and oversight of the following:

Table 5

Documents	Name and Title of Responsible Person
Grant Application/Administration	Dominick Azzolini
	Division Director
Contract (w/NJ TRANSIT)	Dominick Azzolini
	Division Director
Operations/Manifest	Jenny Ali
	Program Coordinator
Financial Records	Julio Velasquez
	Accountant
Procurement/Bid Documents Including RFP's	John Rheinhardt
	Treasurer
Daily Pre-Trip form	Jonathan Bonanno
	Senior Motor Vehicle Operator
Maintenance Records	Jonathan Bonanno
	Senior Motor Vehicle Operator
Driver Training	Jonathan Bonanno
Monthly/Quarterly Ridership Reports	Julio Velasquez
	Accountant
Drug and Alcohol Data	Donna Riggi
	Senior Account Clerk
Monitoring 3 rd Party Contractors	Julio Velasquez
	Accountant
Complaints (ADA, Title VI, Service, etc.)	Joe Cinque
	Deputy Director
Others	

Procedures for Grant Administration Reporting

Complete Table 6 and **only attach any policies and procedures that have been revised since the 2024 SCDRTAP/5311 application.** Please label any attachment(s) as **NJT Attachment C. NONE**

Table 6

PROCEDURES/POLICIES	Date Revised
Driver Manual/Operations Manual	
Reservation/In-take Policy (RSD procedures/policies)	
No Show/Denial Policy	
Fares/Donation Policy	
Vehicle Maintenance Policy	
Vehicle Accident Policy	
Capital Replacement Policy	
Third Party Monitoring Policy	
Route Deviation Policy	
Complaint Policy	
Indirect Cost Allocation Plan	
ADA Procedures/Policy (Should Include all ADA related policies including Reasonable Modification, ADA complaint, wheelchair securement <i>etc.</i>)	
Title VI Program Non-Discrimination Policy (update every 3 years since previous Resolution date)	
CAC By-Laws (SCDRTAP)	
Procurement Policy (County's)*	
Drug and Alcohol Plan*	
EEO Plan	
Other	
Other	
Other	

*Required for Section 5311

SECTION II – DESCRIPTION OF SERVICE

Service Description

1. Describe any changes that were made (days, hours of operations) in 2023 to date.

SCDRTAP: **NO CHANGES**

2. Describe in detail, by funding source, the proposed project for 2025. Include the type of service provided by grant type (*i.e.*, deviated fixed route, demand response), days and hours of operation, and trip purpose.

SCDRTAP: **To increase our hiring pool to include non-CDL drivers. We're going to purchase 6 passenger vans which doesn't require a CDL to operate. By expanding our hiring pool, we can increase services throughout the county, replace retiring drivers, and have surplus drivers that can act as our own Uber/Lyft service, accommodating last minute rides.**

Service Operations

Describe how the following functions are performed by your system. Explain any differences between your SCDRTAP and 5311 programs.

1. Demand response reservation process:
 - a. Provide the phone number for reservations and provide the hours and days reservations are accepted. If there is more than one provider, list name, telephone number and the hours and days that they accept reservations.
201-368-5955 – 6:30AM to 4:30PM
 - b. What is the minimum and maximum amount of time needed to reserve a trip?
We request two weeks' notice but accept any appointments if we have availability.
 - c. Will you accept a same-day reservation? (If no, please explain)
Yes, if we have availability.
 - d. What is your agency's available hours for open appointments? What is your agency's available hours for subscription trips? (For example, limited capacity from 7-10am and 3-5pm due to nutrition and/or non-competitive employment).
10AM – 2PM

- e. Do you maintain a customer profile? If yes, what information is contained in this

profile? Insert a blank client profile screenshot here.

Yes, customer profiles contain their name, address, phone number, date of birth, ambulatory or w/c, and their emergency contact.

- f. Do you ensure that staff understand their responsibilities and duties as employees of a voter registration agency under the National Voter Registration Act (NVRA)?

Yes, we ensure that staff understand their responsibilities and duties through in-depth instruction and training.

- g. Did you submit your quarterly reports to the Department of Elections in 2023?
Please provide a sample report submitted in 2023.

Quarterly reports were submitted. See attached.

- h. Do you verbally afford the opportunity to register to vote to customers during the initial intake call, recertification or change of address?

Yes, this opportunity is verbally afforded to customers.

- i. How is customer eligibility verified for SCDRTAP?

Customer eligibility is verified by date of birth. If the individual is not a senior, they will need to present a doctor's note stating their disability.

- j. How is a trip identified as Section 5311 eligible?

N/A

- k. Name the computer routing and scheduling software product currently used for operations. Include yearly license fee/cost for this product.

The software currently used is CTS. The yearly fee is \$39,100.

- l. How is the above computer routing and scheduling product used? Please check all that apply.

Customer database.

Computer assisted routing and scheduling.

Generate ridership reports.

- m. Describe any other computer technology used for operations. Example: mobile data terminal, global positions systems, AVL, tablets, IVR, cameras, etc.

Tablets and cameras are used for operations.

Agency: Bergen County Community Transportation

Mailing Address: 178 Essex Street Lodi NJ 07644

Prepared by: Jodie Kelm

Telephone: 201.336.3382

Email: JKelm@co.bergen.nj.us

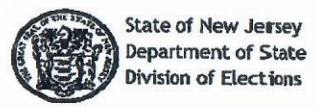
Fax: 201.845.4683

2nd quarter	
From:	April 1, 2024
To:	June 30, 2024

Week Ending	Telephone Responses					Completed Number of Registration Applications	Number of Voter Registration & Opportunity Forms Mailed to Applicants
	Yes	No	Refused to Sign (RTS)	Already Registered	Number of Phone Interviews Held		
April 5, 2024	24	6	0	24	30	—	30
April 12, 2024	22	5	0	22	27	—	27
April 19, 2024	28	2	0	28	30	—	30
April 26, 2024	33	4	1	33	38	—	38
May 3, 2024	16	8	3	16	27	—	27
May 10, 2024	32	2	0	32	34	—	34
May 17, 2024	31	3	1	31	35	—	35
May 24, 2024	27	3	0	27	30	—	30
May 31, 2024	32	3	0	32	35	—	35
June 7, 2024	26	4	0	26	30	—	30
June 14, 2024	22	4	0	22	26	—	26
June 21, 2024	22	4	0	22	26	—	26
June 28, 2024	23	4	2	23	29	—	29
Total	338	52	7	338	397	0	397

Submit 2nd Quarter Report during 1st week of July 2024 to:

Email: Sandra.lewis@sos.nj.gov
Mail: Division of Elections, P.O. Box 304, Trenton, NJ 08625-0304



NOTE: Retain copy of this report in your office files with copies of response form.

For Office Use Only

- n. How does your telephone reservationist greet your customers when they call your agency? Provide word by word example of first interface customers have with your agency. *i.e.*, “Good Morning, thank you for calling NJ TRANSIT, how can I help you?”

Our telephone reservationist greets customers with the following message: “Good morning, Bergen County Community Transportation, this is _____, How may I help you?”

- o. Do you provide subscription Service? If yes, what is the percentage of subscription trips you provided in 2023? **N/A**
- p. If subscription percentages are over 60%, please explain how your agency will work towards lowering your subscription rate to meet,

Americans with Disabilities Act (ADA) Service Provisions and Requirements

1. Does your program have a way for customers with visual impairments waiting at a stop to know what bus has arrived? Vehicle Identification Mechanisms are required on routes where multiple vehicles always serve the same stop. Please note, it is suggested that it be done as a common passenger courtesy.

Yes No N/A

2. Does your program permit individuals with disabilities to travel with their service animals?

Yes No

Does your agency have a current Service Animal Policy?

Yes No

3. Lift and Securements

- a. Do you have securements for mobility devices on your vehicles?

Yes No

- b. Do you service passengers whose mobility devices cannot be secured to your satisfaction on your vehicles?

Yes No

If yes, do you allow a passenger to remain in their mobility device without requiring them to transfer to another seat? (If no, explain)

Yes No

- c. Does your staff provide assistance with the use of lifts, ramps, and securement systems?

Yes No

- d. Do you permit individuals with disabilities who do not use a mobility device to use the lift or ramp, including standees?
 Yes No
- e. Do you allow passengers using a wheelchair to refuse a lap belt if all other customers are not required to use one?
 Yes No
4. Do you provide service to persons using respirators or portable oxygen?
 Yes No
5. Do you ensure adequate time for individuals with disabilities to board or disembark a vehicle?
 Yes No
6. Do you provide training to operators of deviated fixed routes and demand responsive service including training for the safe operation of the vehicles and accessibility equipment and the proper treatment of people with disabilities? Drivers and support staff should have regular sensitivity training in addition to other required driver training.
 Yes No Provided by Third-party
7. Do you make reasonable accommodations in policies, practices, or procedures when such accommodations are necessary to avoid discrimination on the basis of disability?
 Yes No
8. Do you make information about how to contact the agency to make requests for reasonable modifications readily available to the public through the same means it uses to inform the public about its policies and practices?
 Yes No
9. Did the applicant make reasonable accommodations for employees and/or passengers with disabilities during the past year in accordance with Title III of the ADA? (Please make sure your Reasonable Accommodation policy is attached as part of **NJT Attachment C**).
 Yes No If yes, explain.

Service Area Details and Feeder Service

Please note rural areas are defined by US Census data.

Complete the following by Grant:

1. List area you propose to serve in this application by grant.

SCDRTAP: Bergen County Community Transportation serves all of Bergen County. We transport residents out of the County to East Orange VA in Essex County and we transport dialysis patients to Passaic County.

2. Provide a list of relevant common sites and key trip generators, including central business districts, major employment centers, shopping centers, hospitals, social service centers and colleges/universities, apartment complexes, senior living communities. Indicate those that are in your 5311-service area. In addition, provide a map of your Section 5311 service area as **NJT Attachment D**.

(Section 5311 subrecipients are required to submit a map of your 5311 service area, if you are operating a deviated fixed route service, please indicate the route on the map.)

- **Hackensack Hospital**
- **Holy Name Hospital**
- **Englewood Hospital**
- **Fresenius Dialysis**
- **DaVita Dialysis**
- **ARC**
- **Friendship House**
- **Fair Lawn Opportunity Center**

3. Indicate if the proposed service feeds other services. (Check all that apply):

Private bus service	<input type="checkbox"/> SCDRTAP	<input type="checkbox"/> 5311
List bus routes _____		
Municipal bus service	<input type="checkbox"/> SCDRTAP	<input type="checkbox"/> 5311
List municipalities _____		
County bus service	<input type="checkbox"/> SCDRTAP	<input type="checkbox"/> 5311
List bus routes _____		
County paratransit	<input type="checkbox"/> SCDRTAP	<input type="checkbox"/> 5311
List counties _____		
NJ TRANSIT train service	<input type="checkbox"/> SCDRTAP	<input type="checkbox"/> 5311
List train line and stations _____		

NJ TRANSIT local fixed route bus SCDRTAP 5311
List route numbers _____

NJ TRANSIT Light Rail SCDRTAP 5311
List train line and stations _____

ACCESS LINK paratransit SCDRTAP 5311

As per N.J.A.C. 16:78-3.2 **Eligible Service Area:** Recipients are required to provide service at least five miles beyond county boundaries under this program and are strongly encouraged to go beyond five miles if significant trip generators have been identified.

4. Does your agency provide transportation services at least five miles beyond the county boundaries?

Yes No

a. What significant trip generators have been identified outside the county borders?

The significant trip generators include trips for veterans' medical trips to the East Orange VA in Essex County and dialysis appointments in other areas.

b. Do you provide non-medical out-of-county trips? If no, please explain.

No.

c. Does your agency place any restrictions on out of county trips? If yes, please explain

Trips outside of the county are primarily for medical purposes.

d. Does your service extend beyond the required 5 miles outside the county borders? If yes, please explain.

Yes, our service extends beyond the required five miles outside county borders, primarily for medical purposes.

Service Coordination

All service providers must have in place a Coordinated Human Service Transportation Plan (CHSTP) that has been locally developed. The CHSTP may include the intercity bus needs of seniors, people with disabilities, and low-income populations. The FTA encourages the inclusion of intercity transportation in the CHSTP.

Provide the following:

1. Name and Title of Designated Lead Rodyn Sanchez, Assistant Director
2. Who is responsible for updating and submitting the plan? Rodyn Sanchez
3. Date last updated CHSTP: 09/13/2024 (Plans should be updated every 5 years.)

Attach all addendums and/or updates to your CHSTP from 2023 to date. Attach as **NJT Attachment E**.

4. Since your last CHSTP update, please list any unmet gaps/needs that have now been met.

To extend Community Transportation's hours of operation to provide low-income clients, this includes people living with disabilities and transportation home after work.

- We provide rides up to 4:30pm with our drivers and up to 8pm with EZ Ride.
- Saturday with EZ Ride from 9am-5pm
- To provide transportation services for seniors living in the northern part of the county.
 - We have expanded services to this region with new drivers and EZ Ride.
- To extend the Veterans Shuttle to the VA hospital in East Orange from four days a week to five. And from one bus a day, to two buses (one in the morning and one in the afternoon).
 - With service improvements and EZ Ride, veterans now can be taken to their appointments and home as needed. Previously, shuttles took them to the VA hospital at 10am and departed at 2pm, requiring veterans to wait until 2pm if they finished their appointments early.

5. Please list tentative CHSTP stakeholder 2025 meetings dates, locations, and times (meeting can be virtual if necessary) Meetings should be scheduled at a minimum of two times a year. Meeting must be scheduled prior to submission of this application. Please remember to include the Senior Coordination Administrator on the meeting invitation.
 - a. January 22, 2025- virtual
 - b. June 18, 2025- virtual

6. Did your Agency hold any CHSTP meetings in 2023 to Date?

Yes No

If yes, please list the dates of when meetings occurred. If none, please explain.

Meeting Date 09/13/2024

Meeting Date _____

Meeting Date _____

Meeting Date _____

- List all formal and informal coordination efforts with other agencies, organizations, municipalities and/or counties where **no money** is involved in Table 7. The description of the service provided should include trip purposes, customer characteristics, days, and span of hours. Submit copies of all written agreements as **NJT Attachment E**.

Table 7

Name of Agency	Description of Service Provided

- List all contracts in which you receive **funds from an agency** to provide service. Complete Table 8. The description of the service provided should include trip purposes, customer characteristics, days, and span of hours. Submit copies of all written agreements as **NJT Attachment F**.

Table 8

Name of Agency	Contract Term	Unit Cost	Annual Revenue	Description of Service Provided

Route Deviation

- If you operate a route deviation service, explain how the trips are documented and how deviation requests are tracked.

List routes and provide data in Table 9.

Table 9

Route by Name	Is This Route Funded by SCDRTAP?	Is This Route Funded by 5311?	Annual One-Way Trips	Annual Total Number of Times Vehicle Deviates from Route

2. Is it your policy to announce stops at transfer points, major intersections, and destination points, at adequate intervals along a route and an individual stop upon request? This requirement must be noted in the driver manual.

Yes No

3. Do your vehicles have signage showing route and destination?

Yes No

4. Do you allow deviation for general public passengers?

Yes No

5. Do your vehicles have the universal accessibility symbol?

Yes No

6. What is the allowable distance identified in your route deviation policy?

We do not operate a route deviation service.

School Bus/Charter/Incidental Use

Does your agency operate any school bus service?

Yes No

Does your agency operate any service that is defined as charter?

Yes No

Charter service is defined as:

Transportation provided at the request of a third party for the exclusive use of a bus or van for a negotiated price; or

Transportation provided to the public for events or functions that occur on an irregular basis or for a limited duration and:

- *A premium fare is charged that is greater than the usual or customary fixed route fare; or,*
- *The service is paid for in whole or in part by a third party.*

Please complete NJT Attachment G; Charter Service Certification Form.

Does your agency provide meal delivery or other incidental services?

Yes No

If yes, at what times of the day?

9AM – 2PM

Do the services interfere with the provision of transit service?

Yes No

Training

1. List all Trainings provided throughout 2023 to date. If third party service is contracted, please include their operational trainings, including safety and security trainings.
 - a. Anti-Harassment trainings
 - b. PASS training
 - c. Add trainings from last application

2. Have any new trainings been implemented since your last application? Include all third party service contracted new trainings.

Yes No

If yes, please list.

3. Do you, or your third party, provide training for your Administration /Operations staff?

Yes No

If yes, list trainings and recertification requirements.

Drivers have received Bloodborne Pathogen, P.A.S.S., and Anti-Harassment training. All employees are required to attend these trainings yearly.

4. Do you, or your third-party, provide training for your drivers?

Yes No

If yes, list trainings and recertification requirements.

5. Does your agency have a certified driver trainer on staff, or do you outsource your trainings?

Senior Vehicle Motor Vehicle Operator Jonathan Bonanno provides driver training.

2024 Short-Term Program Goals Review

Please provide in detail the status of your agency's 2024 goals and completed deliverables.

2024 Goal 1.

- **Improve EZ Ride access to seniors to accommodate a rise in demand for single rider transportation.**
 - **We've increased awareness and are able to accommodate more seniors due to increased funding**

2024 Goal 2.

- **Hire more MVO's to increase access to transportation to our senior and disabled residents.**
 - **Hiring has been much better this year than the year before. With increased advertising on our vehicles, we're keeping up with retirements and resignations.**

2024 Goal 3.

- **Hire an Assistant Accountant and Safety Officer to make our Division more efficient.**
 - **We hired a Safety Officer to streamline our accident reporting and investigations. We moved a dispatcher to assist our Accountant with data collection and reporting duties.**

2024 Goal 4.

- **Work on improving our scheduling system, CTS, to be more responsive to dispatchers and schedulers, as well as improving data collection.**
 - **CTS has come out with several updates making the system more responsive.**

Have any of the milestones in 2024 goals not been met? If not, please explain.

- **Order new busses and vans.**
 - **Could not get a contract submitted in time. Bus specs and options postponed any potential bids.**

2025 Short-Term Program Goals

List at least three goals to improve your system in grant year 2025. Include Milestones on how

you will obtain these goals.

Goal 1.

- **Contract with a private assisted mobility vendor to supplement our services. We've had a spike in the number of clients needing assisted mobility, straining our workforce with increased on-the-job injuries.**
 - **Milestone: Have a contract by the end of 2024/ beginning of January 2025**

Goal 2.

- **Buy new passenger buses to replace our aging fleet and purchase 6 passenger vans to expand our hiring pool to include non-CDL hires.**
 - **Milestone: Have a contract to purchase new vehicles by the end of 2024/ beginning of January 2025**

Goal 3.

- **Hire drivers without a CDL to drive 6 passenger vans. This will expand our hiring pool, allowing us to increase services throughout the County.**
 - **Milestone: When the 6 passenger vans are purchased and inspected.**

SECTION III – BUDGET

Program Budgets

Complete the attached Excel spreadsheets for your grant year 2023 Expenditure and grant year 2025 projected budgets. Please make sure to include **ALL** funding sources. You can edit the heading to include funding sources that are not listed.

Close-out funds

Does your agency have carry-over funds that will be added into the 2025 SCDRTAP budget? Please note close-out funds should be added to your 2025 allocation and **shown in the attached budget spreadsheet 2025 proposed budget by funding source**. Be sure that the funds were not previously requested by way of a budget modification. Also, keep in mind that if you don't indicate close-out funds in this application but later request it there is a possibility the availability of funds will be delayed.

Yes **No**

What Calendar year(s) carryover funds will be added to the 2025 budget? **N/A**

Provide the amount of funds that will be added. **\$41,808.70**

To what budget will you be adding your carryover funds to?

- Operating** Administration Capital

Describe in detail what your carryover funds will be allocated for.

Salaries and Wages

Alternative Revenue Total Collected for Calendar Year 2023

1. Is a fare charged to use your 5311 service? **N/A**
 Yes No

2. Is a fare charged to use your SCDRTAP service?
 Yes No

3. Is there a donation policy used with your 5311 service? **N/A**
 Yes No

4. Is there a donation policy used with your SCDRTAP service?
 Yes No

5. Are funds from donations and fares placed in an account for transportation only?
 Yes No
 If no, explain.

6. Explain how donations/fares are collected.

Donations are collected via donation boxes within our vehicles. Passengers are welcomed to provide donations as they see fit. Cash donations are then collected by the County’s Division of Treasury

7. Complete Table 10 with all dollar amounts earned through alternative revenue sources.

Table 10

Alternative Revenue	Revenue Collected in 2023	Revenue Projected for 2025
Fares/SCDRTAP		

Fares/5311		
Donations/SCDRTAP	\$2,300	\$2,500
Donations/5311		
Advertising on vehicles		
Medicaid (Modivcare)		
Revenue Contracts		
Other		
Other		
Total	\$2,300	\$2,500

Indirect Administrative Costs

1. Do you charge indirect cost to either SCDRTAP or 5311?
If yes, attach your approved Indirect Cost Plan as **NJT Attachment H**.

SCDRTAP

Yes No

5311

Yes No **N/A**

What federal agency has approved your indirect cost plan for 5311?

2. Has the applicant made a change in its accounting system and/or cost rate proposed methodology, thereby affecting the previously approved cost allocation plan/indirect cost rate and its basis of application?

Yes No

Third-Party Purchases

1. Current Third Party Contracting

Please list all transit-related third-party purchases and contracts that were funded to a third party. (i.e., transportation services, computer routing/scheduling or services, dispatching,

auditing, drug and alcohol testing, legal, and marketing, vehicles, maintenance)

Table 11 – SCDRTAP 2023

Name of Agency	Contract Term	Unit Cost	Annual Cost	Description of Purchased
Mahwah	Ongoing		\$10,000.00	Provide transportation for Northwest Bergen County
CTS	01/01/24 – 12/31/2024		\$39,500	Maintenance and Implementation of CTS
Energetix	01/01/24 – 12/31/2024		\$6,500.00	FTA Alcohol and Drug Testing
EZ-Ride	01/01/2024-12/31/2024	Varies	\$300,000.00	Provide Transportation to all Bergen County

Table 12 – 5311 2023

Name of Agency	Contract Term	Unit Cost	Annual Cost	Description of Service Purchased

2. Proposed Third Party Service Contracting

Please list all transit-related third party proposed service contracts that will be funded to a third party. (i.e., transportation services, , dispatching, auditing, drug and alcohol testing, legal, marketing, maintenance, etc.)

Table 13– SCDRTAP 2025 Service Contracts

Name of Agency	Contract Term	Unit Cost	Annual Cost	Description of Service Purchased
EZ Ride	1/1/25 - 12/31/25	Varies	300,000	Citizens can request transportation services for specific appointments. If BCCT is unable to provide the service, EZ Ride will be contacted and connected to the client. EZ

2025 SCDRTAP and 5311 Application

				Ride would then bill BCCT for the service.
Mahwah	Ongoing		\$10,000.00	Provide transportation for Northwest Bergen County
CTS	01/01/25 – 12/31/2025		\$39,500	Maintenance and Implementation of CTS
Energetix	01/01/25 – 12/31/2025		\$6,500.00	FTA Alcohol and Drug Testing

Table 14 – Section 5311* 2025

Name of Agency	Contract Term	Unit Cost	Annual Cost	Description of Service Purchased

3. Proposed SCDRTAP Capital Purchases

Please list all proposed Capital Purchases that will be funded to a third party.

Table 15 – Capital* 2025

Name of Item	Description of Service Purchased	Estimated Unit Cost	Quantity
Rolling Stock			
Communication Equipment			
Passenger Bus Stop Signs			
Lift/ Securement Devices			
Computer Hardware/ Software			
Misc.			

*All procurements for SCDRTAP and S5311 over \$1,000 require prior approval of NJ TRANSIT, this includes service and capital procurements. Section 5311 third party contracts must include applicable federal clauses and be reviewed and approved by NJ TRANSIT prior to advertising. All vendors with multiyear contracts under FTA programs must sign annual certifications in order to remain compliant.

SECTION IV – PROJECT EQUIPMENT

Vehicle Inventory

Attach a current inventory list of all vehicles in fleet using excel spreadsheet that was provided. If possible, inventory should be sorted by oldest model year listed first. Attach as **NJT Attachment I**. (Use the provided Excel spreadsheet.)

The inventory includes:

- A. License plate number.
- B. NJ TRANSIT Vehicle number.
- C. VIN.
- D. Mileage.
- E. Funding Source.
- F. Vehicle Manufactured Year.
- G. Vehicle Manufacturer – (engine manufacturer) - Ford, International, Chevy, etc.
- H. Vehicle Body – when a chassis or body is altered by another manufacturer (such as Blue Bird, Champion), the company completing the alteration is considered the body manufacturer.
- I. Vehicle Model – the manufacturer’s model name and/or number.
- J. Vehicle Type.
- K. Vehicle Length:
 - Bus 40 ft. – large transit bus.
 - Bus 35 ft. – medium transit bus.
 - Bus < 30 ft. – small transit bus, 18-24 passengers.
 - Bus < 30 ft. – minibus (158” WB).
 - Bus < 30 ft. – extended minibus (176” WB).
 - Automobile/Sedans – Sedan/wagons.
 - Accessible minivan.
 - Van.
 - Sports Utility Vehicle-SUV.
- L. Acquisition Cost.
- M. Federal Participation Percentage (if applicable).
- N. Location.
- O. Condition.
- P. In-service Date/Acquisition Date.
- Q. Projected Retirement Date – *All counties should have a vehicle replacement plan.*
- R. Proposed Disposition Action (Auctioned; Active; Competitive Sale Process, Transferred, Returned to NJ TRANSIT).
- S. Fuel – DF (Diesel); GA (Gas); AF (Alternative Fuel).
- T. Floor Plan – Please include number of seats; number of foldaways; foldaway type; number of securements. For example: If you have a vehicle that can seat 14 and has a floor plan that seats 12 ambulatory, has one double foldaway seat that seats an additional two and one securement position up you would provide information as follows:
 - Number of seats: 12.

- Number of Foldaway: 1.
 - Foldaway: (seats one or two) 2.
 - Number of securements: 1.
- U. Number of Accessible Locations.
- V. Title Holder.
- W. Federal Award Information Number (FAIN) (If applicable).
- X. Useful Life.
- Y. Disposal Date.
- Z. Sale Price.
- AA. Method used to Determine Fair Market Value (if applicable).

Non-Vehicle Inventory

SCDRTAP funded non-vehicle inventory, for those subrecipients who have used SCDRTAP funds to purchase non-vehicle items. Attach as **NJT Attachment J**. (Use provided Excel spreadsheet.)

Inventory/Asset Name	Serial Number	Funding Source	Grant Year	Date of Purchase	Original Purchase Price	Maintenance Plan Required for Items over \$5,000.00*	Date Useful Life will be met
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All items purchased with SCDRTAP funding must be tagged with grant year, funding source and date of purchase.

Capital Disposal 2023

1. Did the applicant dispose of any vehicles and/or equipment purchased with SCDRTAP funds in calendar year 2023 to date? **N/A**
- Yes No

If yes, were any vehicles and/or equipment removed from service before the end of useful life?

- Yes* No

*If yes, complete the Table 16 below.

2. Did the applicant dispose of any vehicles and/or equipment purchased with Section 5311 funds in 2023?

- Yes No

If yes, were any vehicles and/or equipment removed from service before the end of useful life?

- Yes* No

*If yes, complete the Table 16 below.

Table 16

Description of Disposed Equipment	Grant Used to Purchase Equipment			Was NJ TRANSIT notified?		Notification Date	Amount Received if Auction or Sold	Was Supporting Documentation Submitted?		Appraised Value if Vehicle was removed prior to useful life	Name of Appraiser
	SCDRTAP	5311	Other explain	Yes	No			Yes	No		

SECTION V – PUBLIC OUTREACH

Public Outreach Activities

1. Describe special events, presentations, conferences, articles, news coverage, reports or any other forms of media that the county participated in 2023 to date. In addition, if applicable, describe any activities that may be planned for 2025.

The County has only participated in public hearings to date.

2. Provide a list of locations of where transportation marketing materials are distributed in the service area. How often are they distributed to these locations?

Transportation marketing materials are distributed to One Bergen County Plaza, municipal senior centers, on the county website, and on vehicles.

3. In planning public transportation services, private sector providers must be given an opportunity to express their views. How does the subrecipient allow for input on services from private operators in the service area?

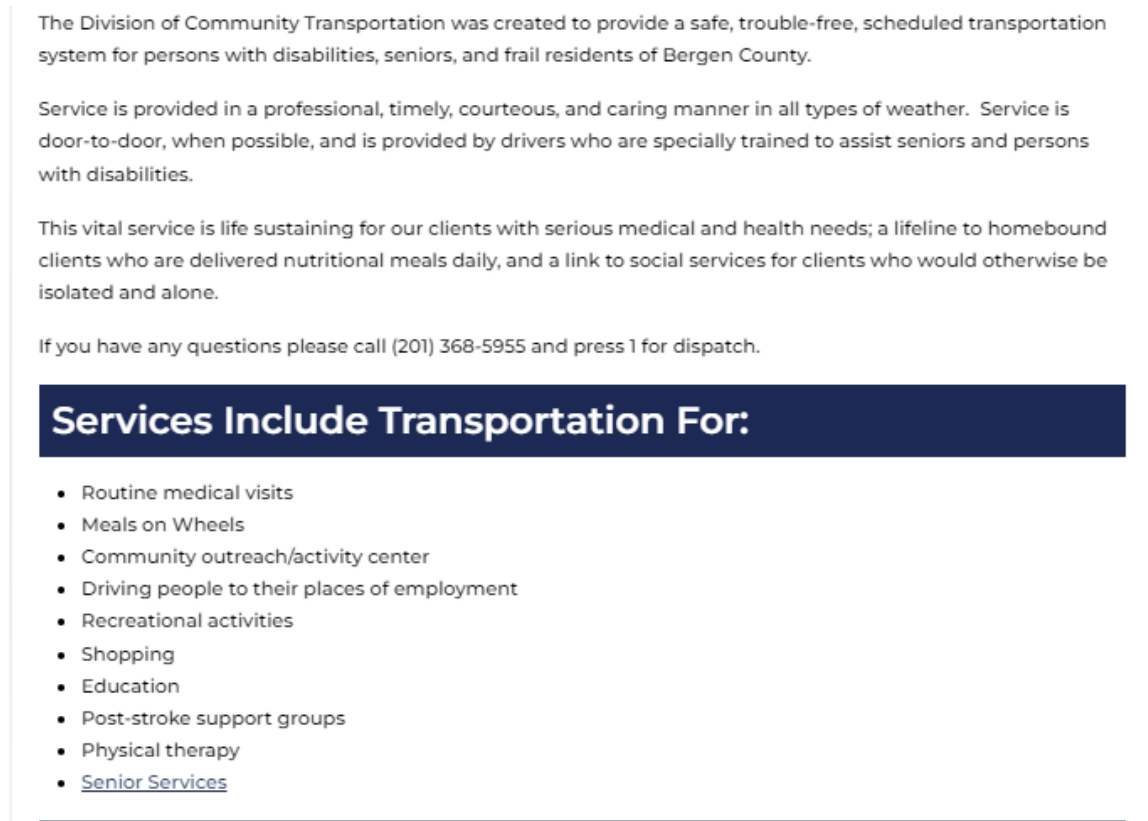
Input is received through public hearings.

Marketing Materials

1. Attach SCDRTAP and Section 5311 marketing materials. (i.e., system brochure, timetables, cable TV ads, advertising, mailings, newspaper articles and of website). Attach as **NJT Attachment K**.

2. Do you prioritize any of your trip requests? If yes, please explain. **NO**

Attach a screen shot of your website's transportation system profile which includes the following information: eligibility, trip purpose and service area, etc. **NJT Attachment L.**



3. Do you make service information available in accessible format upon request?

Yes

No

Public Hearing and Notification (only required for SCDRTAP funding)

Attach all documents as **NJT Attachments M1-M7.**

1. The notice should include the location, when and where the application will be available for public review. The notice must be advertised in two different newspapers at least 30 days prior to the public hearing dates. Submit notarized copies of both public notices with application as **NJT Attachment M1.**
2. The Public Hearing Notice must be sent to all Municipal Clerks. The Public Hearing Notice must also be sent to county organizations, agencies, and associations that serve senior citizens and people with disabilities. Submit a list of organizations that the letter was sent to as **NJT Attachment M2.**
3. A large print of the Public Hearing Notice must be posted on all system vehicles. Notice must be posted on all vehicles at least 30 days prior to the public hearing and left on the vehicles until the date of the hearing. Submit a sample of the vehicle notice as

NJT Attachment M3.

Prior and After Public Hearing Date:

1. Prior to the Public Hearing a copy of the 2025 budget and goals must be available for public review on the County Website and in the Public Library, (at least 14 days after the public hearing date). Include in the exhibit the screen shot of website and copies of correspondence requesting the posting, and/or name of the Branch, address and date copy was placed in Library as **NJT Attachment M4.**
2. Once your application is completed an electronic copy of the 2025 application must be placed on the county website for public review. Attach a screen shot of the county website with the link to the electronic application as **NJT Attachment M5.**
3. The County must meet with their local CAC to review the proposed service activities, goals, and budget for 2025. Their input and feedback should be considered in the planning process for this application. Please indicate the date of this CAC meeting and include copy of meeting minute notes showing application was reviewed with CAC members as **NJT Attachment M6.**
4. Copies of the 2025 application (if available) or a summary of proposed activities, goals and proposed budget should be available at the public hearing.
5. Complete public hearing transcripts must be submitted. If not available by application due date, the transcripts can be submitted after the application's filing deadline as **NJT Attachment M7.**

SECTION VI – ADDENDUMS

SCDRTAP Maintenance of Effort (MOE) Certification

Excerpt from Guidelines, Description, and Certification of Maintenance of Effort (MOE):

2025 SCDRTAP and 5311 Application

- a. The purpose of the Senior Citizen and Disabled Resident Transportation Assistance Program to provide for additional or expanded transportation services to senior citizens and disabled residents. Therefore, designated recipients must maintain the same level of funding for senior citizen and transportation services as prior years.
- b. In order to comply with this Maintenance of Effort (MOE) requirement, the application must contain senior citizen and disabled resident transportation non-capital expense data from the past two years prior to the implementation of the Senior Citizen and Disabled Resident Transportation Assistance Program. This data should include non-capital expenditures of the designated recipient and/or applicant and any other agency, group, or groups, which will participate in the coordinated transportation program. Data from groups joining the coordinated system since the implementation of the Senior Citizen and Disabled Resident Transportation Assistance Program must be added to the original year period immediately preceding their joining the coordinated system.

Actual Maintenance of Effort for 2023 \$2,393,133.00

Proposed Maintenance of Effort for 2025 \$2,475,312.00

If the MOE for 2025 has increased/decreased, please explain below:

MOE for 2025 increased due to increased salaries

Sample of Required SCDRTAP Application Cover Letter

Attach as **NJT Attachment N**.

Date

Janelle Rivera, Director
NJ TRANSIT
Local Programs and Community Mobility
One Penn Plaza East, 4th floor
Newark, New Jersey 07105-2246

Dear Ms. Rivera:

The (Name of County) is hereby applying for funds under Senior Citizens and Disabled Residents Transportation Assistance Program (SCDRTAP). The approval of this grant will enable transportation services to be available to the senior citizens and disabled residents in our County. (Name of County) is requesting \$_____ for 2025. The scheduled public hearing date is _____. The application will be available at the following locations _____ as of the following date _____.

To my knowledge, all information provided in support of this application is true and correct. If you have questions or require additional information, please contact (Name and Title of Principal Organization Contact) at (Phone Number).

As the Applicant, the (Name of County) agrees to comply with all regulations and administrative guidance required for application to the Senior Citizens and Disabled Resident Transportation Assistance Program for the program year 2025. The Applicant affirms the truthfulness and accuracy of the information it has made in the statements submitted herein and any other submission made to NJ TRANSIT. In signing this document, I declare the foregoing information and any other statement made on behalf of the Applicant are true and correct.

Sincerely,

(Signature of Authorized Representative of Applicant)

Print Name

Title of Authorized Representative of Applicant

SCDRTAP Applicant Authorizing and Supporting Resolution

Sample Text for Authorizing Resolution. Attach as **NJT Attachment O**.

Resolution authorizing the filing of an application to NJ TRANSIT on behalf of (Subrecipient)

for a grant under the Senior Citizen and Disabled Resident Transportation Assistance Act, as amended.

WHEREAS, in 1984 the governor of New Jersey signed into law legislation creating the “Senior Citizen and Disabled Resident Transportation Assistance Act;” and,

WHEREAS, under this law Casino Tax Revenues may be utilized for the provision of elderly (60+) and disabled transportation; and,

WHEREAS, the county of (Name of County) must submit an application to NJ TRANSIT Corporation to obtain funding in amount of \$_____ for period covering January 1, 2025 to December 31, 2025;

NOW, THEREFORE, BE IT RESOLVED BY (Name of Governing Body)

1. (Title of Subrecipient’s Designated Official) shall forward one (1) original application together with one (1) certified copy of this resolution to:

NJ TRANSIT
Local Programs and Minibus Support
One Penn Plaza East- 4th Floor
Newark, NJ 07105-2246; and,

2. BE IT FURTHER RESOLVED, that the (Name of Subrecipient’s Designated Official) is hereby authorized to execute the necessary contractual agreements on behalf of the county of (Name of County).

SECTION VII – 5311 ADDITIONAL ITEMS

The following are only required by Section 5311 Applicants

Opinion of Counsel Letter- 5311

Sample Opinion of Counsel-Attach as **NJT Attachment P.**

(Date)

(Name of Applicant)
(Address of Applicant)

To Whom It May Concern:

This communication will serve as the requisite opinion of counsel to be filed with NJ TRANSIT in connection with the application of Name of Applicant for financial assistance pursuant to the provisions of Section 5311 of the Federal Transit Act, as amended for administration, capital, and operating assistance project(s). The legal authority for (Name of Applicant's) ability to carry out administration, capital and/or operating assistance projects directly, by lease, contract, or otherwise is set forth below:

(Name of Applicant) is authorized to provide and assist public transportation by acquisition, construction and operation of existing or additional transit facilities. This assistance may be provided directly or by agreements with other parties.

The authority of (Name of Applicant) to provide funds for the local share of the project is set forth in (cite source and provide a copy of, for example, of the local ordinance passed by the County Board of Commissioners or other governing body authorizing funding for the local share, if applicable).

I have reviewed the pertinent Federal State and local laws, and I am of the opinion that there is no legal impediment to making an application for Section 5311 assistance. Furthermore, as a result of my examination, I find that there is no pending or threatened litigation or other action, which might in any way adversely affect the proposed project in the program or the ability of Name of Applicant to carry out such projects in the program.

Sincerely,

Legal Counsel

ADA Certification of Equivalent Service

NJT Attachment Q.

The **(name of agency)** certifies that its demand responsive/ Route Deviation service offered to individuals with disabilities, including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to:

- Response time.
- Fares.
- Geographic service area.
- Hours and days of service.
- Restrictions on trip purpose.
- Availability of information and reservation capability, and,
- Constraints on capacity or service availability.

In accordance with 49 CFR 37.77, public entities operating demand responsive/ Route Deviation systems for the general public which receive financial assistance under 49 U.S.C. 5311 or 5307 must file this certification with the appropriate state program office before procuring any inaccessible vehicle. Such public entities not receiving FTA funds shall also file the certification with the appropriate state program office. Such public entities receiving FTA funds under any other section of the FT Act must file the certification with the appropriate FTA regional office. This certification is valid for no longer than one year from its date of filing.

(Name of authorized official)

(Title)

(Signature)

Date: _____

Civil Rights

Equal Employment Opportunity (EEO)

An EEO program is required if an applicant in previous Federal fiscal year (only FTA funds) - received in excess of \$1 million or planning assistance in excess of \$250,000 and has 100 or more mass transit related employees.

For the period January 1, 2023 through December 31, 2023, answer the following:

1. How many transit related employees does your agency have?

92

2. Is the applicant required to have an EEO Program?

Yes No

- a. If yes, does the applicant have an approved program in place?

Yes No

- b. If no required program is in place, provide the estimated date of completion.

Date:

3. Were any complaints received between the period January 1, 2023 and December 31, 2023?

Yes No

If yes, summarize complaints, any informal or formal EEO complaints (only from transit related employees) received, and describe how these complaints were addressed or resolved.

Title VI

Does your agency have a current approved Title VI program submitted to NJ TRANSIT?

Yes No

Date of Current Resolution: _____

Has your agency received any complaints, investigations, or lawsuits alleging discrimination in the delivery of transportation service within the last three years?

Yes No

If yes, provide a description of the allegation and the current status and/or outcome.

Has any federal entity conducted a Title VI compliance review of your agency within the last three years?

Yes No

If yes, provide the following:

- Purpose/Reason for Review.

- Name of the Agency that Performed the Review.
- Summary of Findings/Recommendations.
- Status and/or Disposition.

Do you have any pending grant applications to other federal agencies (besides FTA)?

Yes No

If yes, provide a brief description of pending applications to other federal agencies.

Has your agency had a finding of noncompliance by any other federal agency?

Yes No

Financial Management Systems

1. Does the applicant have fiscal control and accounting procedures sufficient to do the following:

a. Permit the preparation of reports necessary to comply with program and statutory requirements.

Yes No

b. Permit the tracking of funds to ensure that funds have not been used in violations of restrictions and prohibitions applicable to program.

Yes No

2. Please describe the accounting system used – include the name of the system.

The system name is MSI (Municipal-Software)

3. Do you keep separate accounting records for this project?

Yes No

Suspension and Debarment – N/A

It is the Section 5311 subrecipient's responsibility to ensure that none of their third-party contractors are debarred, suspended, ineligible, or voluntarily excluded from participation in FTA funded projects.

Has the required suspension/debarment clause been included in bid specs (services or capital) and the final contract for all third-party contracts over \$25,000 utilizing FTA Section 5311 funds? (For bid specs and contracts covering 2023-2024 contract year.)

Yes No

Prior to entering into third-party contracts over \$25,000 (services or capital) agency must review the website System for Awards Management (SAM) at www.sam.gov. The new website sam.gov provides a more detailed profile of the vendor including disbarment, a UEI (Unique Entity Identifier) number, and federal debt then previous excluded party listing system website. (Subrecipient should print screen which would show date website was checked and verify whether vendor was NOT debarred or suspended from participating in federally funded contracts.)

Did subrecipient check SAM prior to entering into a contract with vendor during 2023-2024?

Yes No

If applicable, who is your Third-Party Vendor?

What is your Third-Party Vendor's Unique Entity Identification number? *(UEI number can be obtained via SAM.gov)*

Is your Third-Party Vendor an active entity?

Yes No

Please include a copy of their SAM.gov profile as **NJT Attachment R**. *(Agencies are required to confirm Third-Party active registration status on an annual basis.)*

Local In-Kind Match and Match Source – 5311 – N/A

Do you plan on using an in-kind match for 2025 5311?

Yes* No

What is the total amount and source(s) of the match?

Total Amount \$ _____ Source(s): _____

*Documentation must be submitted by applicants who indicated they would be providing an in-kind match in the period **January 1, 2025, to December 31, 2025.**

Provide a breakdown of proposed match dollars in Table 17.

Table 17

Funding Match Source	Match Amount 5311
Local Funds: (list)	
State Funds: (list) (<i>i.e.</i> , Human Service funding)	
Revenue Contracts (list) (<i>i.e.</i> , vehicle advertising contracts list indicate revenue source/contracts used as match)	
Federal (Non-FTA)	
SCDRTAP funding	
In-Kind (list)	
Other specify	
Total	

5311 Budget Request – N/A
FTA Non-Urbanized Area Formula Program (Section 5311)
January 1, 2025 - Dec 31, 2025
Project Budget Request (include Match)

Table 18

Operating	Budget Request
Total Operating (should include total budget for this program)	
(-Fares)	
(-Donation)	
Total Operating	
Administrative (up to 10%)	Budget Request
Total Administrative	
GRAND TOTAL	

Special Section 5333(b)

The attached Special Warranty and the procedures incorporated therein represent the understandings of the Department of Labor and the Department of Transportation with respect to the formula Grant Program for Areas Other Than Urbanized Areas (C.F.R. U.S.C. Section 5311).

The Department of Transportation will make this Special Warranty a part of the contract of assistance between the U. S. Department of Transportation and each state agency designated to receive and administer funds under Section 5311 of the Urban Mass Transportation Act of 1964, as amended.

The Secretary of Labor has found that the terms and conditions of the Special Warranty meet the requirements of Section 5333(b) of the Urban Mass Transportation Act of 1964, as amended. Accordingly, the Secretary of Labor hereby makes the certification that inclusion of these terms and conditions in formula grant contract for small urban and rural program grants meets the requirements of Section 5311 of the Urban Mass Transportation Act of 1964, as amended.

A. General Application

The Public Body (A) agrees that, in the absence of waiver by the Department of Labor, the terms and conditions of this warranty, as set forth below, shall apply for the protection of the transportation related employees of any employer providing transportation services assisted by the Project (Recipient), and the transportation related employees of any other surface public transportation providers in the transportation service area of the project.

The Public Body shall provide to the Department of Labor and maintain at all times during the Project an accurate, up-to-date listing of all existing transportation providers which are eligible Recipients of transportation assistance funded by the Project, in the transportation service area of the Project, and any labor organizations representing the employees of such providers.

Certification by the Public Body to the Department of Labor that the designated Recipients have indicated in writing acceptance of the terms and conditions of the warranty arrangement will be sufficient to permit the flow of Section 5311 funding in the absence of a finding of non-compliance by the Department of Labor.

B. Standard Terms and Conditions

The Project shall be carried out in such a manner and upon such terms and conditions as will not adversely affect employees of the Recipient and of any other surface public transportation provider in the transportation service area of the Project. It shall be an obligation of the Recipient and any other legally responsible party designated by the Public Body to assure that any and all transportation services assisted by the Project are contracted for and operated in such a manner that they do not impair the rights and interest of affected employees. The term a Project, as used herein, shall not be limited to the particular facility, service, or operation assisted by Federal funds, but shall include any changes, whether organizational, operational, technological, or otherwise, which are a result of the assistance provided. The phrase "as a result of the Project," shall when used in this arrangement, include events related to the Project occurring in anticipation of, during, and subsequent to the Project and any program of efficiencies or economies related thereto; provided, however, that volume rises and falls of

business, or changes in volume and character of employment brought about by causes other than the Project (including any economies or efficiencies unrelated to the Project) are not within the purview of this arrangement.

An employee covered by this arrangement, who is not dismissed, displaced or otherwise worsened in his position with regard to his employment as a result of the Project, but who is dismissed, displaced or otherwise worsened solely because of the total or partial termination of the Project, discontinuance of Project services, or exhaustion of Project funding shall not be deemed eligible for a dismissal or displacement allowance within the meaning of paragraphs (6) and (7) of the Model agreement or applicable provisions of substitute comparable arrangements.

- a. Where employees of a Recipient are represented for collective bargaining purposes, all Project services provided by that Recipient shall be provided under an in accordance with any collective bargaining agreement applicable to such employees which is then in effect.
- b. The Recipient or legally responsible party shall provide to all affected employees sixty (60) days notice of intended actions which may result in displacements or dismissal or rearrangements of the working forces. In the case of employees represent by a union, such notice shall be provided by certified mail through their representatives. The notice shall contain a full and adequate statement of the proposed changes, and an estimate of the number of employees affected by the intended changes, and the number and classifications of any jobs in the Recipient=s employment available to be filled by such affected employees
- c. The procedures of this subparagraph shall apply to cases where notices involve employees represented by a union for collective bargaining purposes. At the request of either the Recipient or the representatives of such employees' negotiations for the purposes of reaching agreement with respect to the application of the terms and conditions of this arrangement shall commence immediately. If no agreement is reached within twenty (20) days from the commencement of negotiations, any party to the dispute may submit the paragraph (4) of this warranty. The foregoing procedures shall be complied with and carried out prior to the institution of the intended action.

For the purpose of providing the statutory required protections including those specifically mandated by Section 5333(b) of the Act, the Public Body will assure as a condition of the release of funds that the Recipient agrees to be bound by the terms and conditions of the National (Model) Section 5333(b) Agreement executed July 23, 1975, identified below², provided that other comparable agreements may be substituted therefore, if approved by the Secretary of Labor and certified for inclusion in these conditions.

Any dispute or controversy arising regarding the application, interpretation, or enforcement of any of the provisions of this arrangement which cannot be settled by and between the parties at interest within thirty (3) days after the dispute or controversy first arises, may be referred by any such party to any final and binding disputes settlement procedure acceptable to the parties, or in the event they cannot agree upon such procedure, to the Department of Labor or an impartial third party designated by the Department of Labor for final and binding determination. The compensation and expenses of the impartial third party, and any other jointly incurred expenses shall be borne equally by the parties to the proceeding and all other expenses shall be paid by the party incurring them.

In the event of any dispute as to whether or not a particular employee was affected by the Project, it shall be his obligation to identify the Project and specify the pertinent facts of the Project relied upon. It shall then be the burden of either the Recipient or other party legally responsible for the application of these conditions to prove that factors other than the Project affected the employees. The claiming employee shall prevail if it is established that the Project had an effect upon the employee even if other factors may also have affected the employee.

The Recipient or other legally responsible party designated by the Public Body will be financially responsible for the application of these conditions and will make the necessary arrangements so that any employee covered by these arrangements, or the union representative of such employee, may file claim of violation of these arrangements with the Recipient within sixty (60) days of the date he is terminated or laid off as a result of the Project, or within eighteen (5311) months of the date his position with respect to his employment is otherwise worsened as a result of the Project. In the latter case, if the events giving rise to the claim have occurred over an extended period, the 18-month limitation shall be measured from the last such event. No benefits shall be payable for any period prior to six (6) months from the date of the filing of any claim.

Nothing in this arrangement shall be construed as depriving any employee of any rights or benefits which such employee may have under existing employment or collective bargaining agreements, nor shall this arrangement be deemed a waiver of any rights of any union or of any represented employee derived from any other agreement or provision of federal, state or local law.

In the event any employee covered by these arrangements is terminated or laid off as a result of the Project, he shall be granted priority of employment or reemployment to fill any vacant position within the control of the Recipient for which he is, or by training or retraining within a reasonable period can become qualified. In the event training or retraining is required by such employment or

reemployment, the Recipient or other legally responsible party designated by the Public Body shall provide, or provide for, such training or retraining at no cost to the employee.

The Recipient will post, in a prominent and accessible place, a notice stating that the Recipient has received federal assistance under the Urban Mass Transportation Act and has agreed to comply with the provisions of Section 5333(b) of the Act. This notice shall also specify the terms and conditions set forth herein for the protection of employees. The Recipient shall maintain and keep on file all relevant books and records in sufficient details as to provide the basic information necessary to the proper application, administration, and enforcement of these arrangements and to the proper determination of any claims arising thereunder.

Any labor organization which is the collective bargaining representative of employees covered by these arrangements, may become a party to these arrangements by serving written notice of its desire to do so upon the Recipient and the Department of Labor. In the event of any disagreement that such labor organization represents covered employees, or is otherwise eligible to become a party to these arrangements, as applied to the Project, the dispute as to whether such organization shall participate shall be determined by the Secretary of Labor.

In the event the Project is approved for assistance under the Act, the foregoing terms and conditions shall be made part of the contract of assistance between the federal government and the Public Body or Recipient of federal funds; provided, however, that this arrangement shall not merge into the contract of assistance, but shall be independently binding and enforceable by and upon the parties thereto, and by any covered employee or his representative, in accordance with its terms, nor shall any other employee protective agreement merge into this arrangement, but each shall be independently binding and enforceable by and upon the parties thereto, in accordance with its terms.

C. Waiver

As a part of the grant approval process, either the recipient or other legally responsible party designated by the Public Body may in writing seek from the Secretary of Labor a waiver of the statutory required protections. The Secretary will waive these protections in cases, where at the time of the requested waivers, the Secretary determines that there are no employees of the Recipient or of any other surface public transportation providers in the transportation services area who could be potentially affected by the Project. A 30-day notice of proposed waiver will be given by the Department of Labor and in the absence of timely objection; the waiver will become final at the end of the 30-day notice period. In the event of timely objection, the Department of Labor will review the matter and determine whether a waiver shall be granted. In the absence of waiver, these protections shall apply to the Project.

5333(b) Certification Letter

Attach as **NJT Attachment S**.

Date:

Janelle Rivera, Director
NJ TRANSIT
Local Programs and Community Mobility
One Penn Plaza East, 4th floor
Newark, New Jersey 07105-2246

Dear Ms. Rivera:

The (Name of Applicant) has made an application to NJ TRANSIT and the Federal Transit Administration pursuant to Section 5311 of the Federal Transit Act, as amended for a mass transportation grant to assist in the reimbursement of operating and/or non-operating expenses for the period January 1, 2025, to December 31, 2025.

The (Name of Applicant) agrees that in the absence of a waiver by the Department of Labor, the terms and conditions of the Special Section 5333(b) Warranty shall apply for the protection of the employees of any employer providing transportation service assisted by the Project, and the employees of any other surface public transportation providers which are eligible recipients, in the transportation service area of the Project. The Warranty arrangement shall be made part of the contract of assistance and shall be binding and enforceable by and upon the parties thereto, by any covered employee or his representative.

Additionally, pursuant to Section (A) of the Special Section 5333(b) Warranty, included with this submission is a listing of all transportation providers in the geographic area of our project and any labor organizations representing the employees of such providers.

Sincerely,

Signature of Authorized Representative
Title

Listing of Operators and Union Representatives

As part of the 5333(b) warranty process applicants must submit an accurate and up-to-date listing of all existing transportation providers in the Section 5311 service area of the project. Applicants must also include any labor organizations representing such providers. A complete statewide list (**Exhibit C**) is submitted by NJ TRANSIT to the US Department of Labor. Do not include NJ TRANSIT as a transportation provider in your area.

Check **Exhibit C** carefully and submit **all** changes on Table 19 below (include any additions, deletions, or changes to the transportation providers listed in Exhibit C – do not retype information from or on Exhibit C). Note if a (D)eleletion, (A)ddition or (C)hange to the Exhibit by adding a (D), (A), or (C) after the name of the provider in the first column. If “no changes,” indicate that below.

To assist you we also included a list of major private for-profit transportation providers in the state on Exhibit A. Take note that other organizations including taxi and private non-profit organizations may provide transportation and have union representation as well and should be listed.

Note to applicant – include your county and indicate if there is a driver union.

Table 19

Other Transportation Providers in Section 5311 Service Area	(A)add (C)change (D)delete	Name of Union	Union Address	Union Phone Number	E-Mail Address of Union

Sample of Required S5311 Application Cover Letter

Attach as **NJT Attachment T**.

Date

Janelle Rivera, Director
NJ TRANSIT
Local Programs and Community Mobility
One Penn Plaza East, 4th floor
Newark, New Jersey 07105-2246

Dear Ms. Rivera:

The (Name of Applicant) is hereby applying for a grant under FTA Section 5311 of the Federal Transit Act, as amended. The approval of this grant will enable public transportation services to be available to the small urban and rural residents of our service area.

(Name of Applicant) is requesting Non-Operating and/or Operating Assistance for the period **January 2025–December 2025**. The total amount of federal and state funds requested is as follows:

January 2025–December 2025

	OPERATING:	NON-OPERATING:
FTA Section 5311 Funds:		
State match funds:		
Local match funds:		
Total:		

To my knowledge, all information provided in support of this application is true and correct. If you have questions or require additional information, contact Name and Title of Principal Organization Contact and Phone Number.

Sincerely,

(Signature of Authorized Representative of Applicant)

Print Name
Title of Authorized Representative of Applicant

S5311 Applicant Authorizing and Supporting Resolution

The applicant must also attach a supporting resolution in the application if any portion of the Applicant's local match comes from another organization, municipality, government entity or other funding source. Below is Sample Text for Authorizing Resolution. **Attach as NJT Attachment U.**

Resolution authorizing the filing of an application to NJ TRANSIT and the Department of Transportation, United States of America, on behalf of (Subrecipient) for a grant under the Federal Transit Act, as amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for a general public transportation program of projects in other than urbanized areas under Section 5311 of the Federal Transit Act, as amended;

WHEREAS, the grant for financial assistance will impose certain obligations upon the Subrecipient (Legal Name of Applicant), including the provision of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1965, that in connection with the filing of an application for assistance under the Federal Transit Act, as amended, the Subrecipient gives an assurance that it will comply with Title VI and EEO requirements of the Civil Rights Act of 1964 and U.S. Department of Transportation requirements; and

WHEREAS, the Subrecipient is required to adhere to the requirements as specified in the U.S. Department of Transportation's Minority Business Enterprise (MBE) regulation set forth in 49 C.F.R. Part 23, Subpart D.

NOW, THEREFORE, BE IT RESOLVED BY (Name of Governing Body)

1. That (Title of Applicant's Designated Official) is authorized to execute and file an application on behalf of Subrecipient (Legal Name of Applicant) with NJ TRANSIT who as the Designated Recipient will apply to the U.S. Department of Transportation requesting aid in the financing of administration, and/or operating assistance projects pursuant to Section 5311 of the Federal Transit Act, as amended.
2. That (Title of Applicant's Designated Official) is authorized to execute and file with such applications and assurance, or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI and EEO requirements of the Civil Rights Act of 1964.
3. That (Title of Applicant's Designated Official) is authorized to set forth and execute affirmative minority business policies pursuant to 47 C.F.R. Part 23, Subpart D.
4. That (Title of Authorized Representative) is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application.
5. That (Title of Applicant's Designated Official) is authorized to execute grant agreements on behalf of Legal Name of Applicant for aid in the financing of the administration, and/or operating assistance.
6. That (Governing Body of Applicant) hereby authorizes the amount of (\$ amount) be obligated as the local share required under the provisions of the grant application.

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This certification must be submitted annually to NJ TRANSIT’s Department of Local Programs by each subrecipient who operates vehicles and/or receives federal funds under any Federal Transit Administration (FTA) Program administered by NJ TRANSIT. This form confirms your Charter activity for the prior calendar year.

<https://www.transit.dot.gov/regulations-and-guidance/access/charter-bus-service/charter-bus-service-regulations-0>

N/A – My agency does not engage in any charter activities as defined in 49 CFR part 604

***Agency Name -County of Bergen – Division of Community Transportation**

* Must type Agency Name (whether you check N/A above)

Signature _____

Dominick Azzolini

Print Name of Authorized Official _____

Division Director

Title _____

Date _____

Subrecipients and their contractors, are prohibited from using federally funded equipment or facilities to provide charter service, except on an incidental basis; and then, only when one or more of the six exceptions set forth in the charter service regulation in 49 CFR Section 604.9 (b) apply. Other conditions include recovering the fully allocated cost of the service and putting the revenues earned back into your transportation Program.

The following are the limited exceptions when a subrecipient may provide charter service:

- **Official government business;**
- **Qualified Human Service Organizations (elderly, persons with disabilities, and low-income individuals);**
- **When no registered charter provider responds to a notice sent by a subrecipient;**
- **Leasing (must exhaust all available vehicles first);**
- **By agreement with all registered charter providers;**
- **Petitions to the Administrator: Events of regional or national significance, or hardship.**

If charter service is provided under one of these exceptions, please complete below:

Charter Service Certification:

As required by FTA regulations, (name of county) hereby certifies that it is in compliance with 49 CFR part 604 which states that subrecipients of FTA assistance that provided charter services must comply with the FTA Charter Regulations. This includes posting charter service requests on the FTA’s Register Charter Provider Website. This further certifies that the subrecipient has documented each and every use of the equipment awarded by NJ TRANSIT for charter service including the customer, dates, times, equipment identification, trip origin, and destination.

Location of Charter Service Records:

The records for charter service operated by the above-named subrecipient during the calendar year mentioned above are currently maintained at the following address:

I hereby make the above certifications and state that I am an authorized official of the county.

Print name: _____

Title: _____

Signature: _____

Date: _____

Exhibit A – A List of Private Bus Operators Serving New Jersey

<p>Atlantic Express Coachways, Inc. 7 North Street Staten Island, NY 10302 718-556-8078 FAX: 718-556-8042 Ms. Laura Cagnetta Safety Director: Mr. Ron Caruso</p>	<p>Bestway Coach Express, Inc. 2 Mott Street Suite 705 New York, NY 10013 212-608-8988 FAX: 212-608-9169 E-MAIL: info@bestwaycoach.com WEBSITE: www.bestwaycoach.com Mr. Wilson Cheng Mr. Kelvin Chan</p>	<p>Classic Tours/Classic Cruisers, Inc. 1533 Prospect Street Lakewood, NJ 08701 732-657-1144 FAX: 732-367-8233 By request only Mr. Mark R. Waterhouse</p>
<p>Express Tours, Inc/Golden Express 15 Division Street 3rd Floor New York, NY 10002 212-966-8433 FAX: 212-343-7207 Mr. Richard Chow Ms. May Chow</p>	<p>Greyhound Lines, Inc. 3104 Pacific Avenue Atlantic City, NJ 08401 609-345-5921 FAX: 609-345-5927 Mr. Nate Karp E-MAIL: nkarp@greyhound.com</p>	<p>Infinity Tours, Inc. 6013 Al Ventura Road Wallington, NJ 07057 201-507-5055 FAX: 201-507-5001 Ms. Mary Ann Kamrowski Safety Director: Mr. Tom Boyle</p>
<p>Jay/Nay Travel PMB 106-621 Beverly Rancocas Road Willingboro, NJ 08046 609-877-7127 FAX: 609-877-7546 E-MAIL: sales@jayandnaytravel.com WEBSITE: www.jayandnaytravel.com Mr. John Mills Ms. Renee Mills</p>	<p>Lakeland Bus Lines, Inc. PO Box 898 425 E. Blackwell Street Dover, NJ 07802-0898 973-366-0600 Ext. 632 FAX: 973-366-8012 E-MAIL: ttaylor@lakelandbus.com WEBSITE: www.lakelandbus.com Mr. Tom Taylor Ext. 632 Mr. Tom Graves</p>	<p>Leprechaun Lines, Inc 100 Leprechaun Lane New Windsor, NY 12550 845-565-7900 FAX: 845-565-1220 E-MAIL: fgallagher@leprechaunlines.com Mr. Frank Gallagher</p>
<p>Martz Lines 239 Old River Road Wilkes-Barre, PA 18702 570-821-3838 FAX: 570-821-3813 E-MAIL: shenry@martzgroup.com WEBSITE: www.martzgroup.com Mr. Scott E. Henry</p>	<p>Passaic Valley Coach Lines 71 River Road Chatham, NJ 07928-1930 973-635-2374 FAX: 973-635-0199 E-MAIL: www.wayne@passaicvalleycoach.com WEBSITE: passaicvalleycoach.com Mr. Wayne Braunwarth</p>	<p>Rockland Coaches 180 Old Hook Road Westwood, NJ 07675 201-263-1254 ext. 418 FAX: 201-664-8036 E-MAIL: david.gee@coachusa.com Mr. David Gee</p>
<p>Peter Pan Bus Lines 25 County Avenue Secaucus, NJ 07094 201-866-6001 FAX: 201-866-6234 E-MAIL: frank@peterpanbus.com WEBSITE: www.peterpanbus.com Mr. Frank Farrow</p>	<p>Raritan Valley Bus Service PO Box 312 Metuchen, NJ 08840-0312 732-549-1212 FAX: 732-549-1168 E-MAIL: www.raritanvalleybus.com Mr. Steve Yelencsics Mr. Steve Yelencsics, Jr.</p>	<p>Safety Bus 7200 Park Avenue Pennsauken, NJ 08109 856-665-2662 FAX: 856-665-0658 Mr. Thomas Dugan, Jr.</p>
<p>Sheppard Bus Service 35 Rockville Road Bridgeton, NJ 08302 856-451-4004 FAX: 856-453-1620 E-MAIL: john@sheppardbus.com Mr. John Sheppard Mr. Ken Sheppard</p>	<p>Starr Tours 2531 E. State Street Trenton, NJ 08619 609-587-0626 FAX: 609-587-3052 E-MAIL: msussman@starrtours.com Mr. Mitchell Sussman</p>	<p>Stout's Charter Service, Inc. 20 Irven Street Trenton, NJ 08638 609-883-8891 FAX: 609-883-6682 E-MAIL: vivian@stoutsbus.com WEBSITE: www.stoutsbus.com Mr. Harry Stout Mr. Shawn Stout</p>
<p>Trans-Bridge Lines 2012 Industrial Drive Bethlehem, PA 18017 610-868-6001 Ext. 122 FAX: 610-868-9057 WEBSITE: www.transbridgebus.com Mr. Tom JeBran Mr. Len Marzen</p>	<p>Travelynk, INC 52 Bailly Drive Burlington, NJ 08016 201-232-0563 FAX: 201-232-0563 Michael Rodriguez</p>	<p>Triple D Travel PO Box 3208 Hamilton, NJ 08619 609-631-0200 FAX: 609-631-0047 Mr. David A. Tenney</p>

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<p>Vanderhoof Transportation 18 Wilfred Street West Orange, NJ 07052 973-325-0700 FAX: 973-669-9639 WEBSITE: www.evanderhoof.com Mr. Edward Vanderhoof</p>	<p>Via Bus 19 Tilton Street Hammonton, NJ 08037 609-567-7705 800-890-4756 FAX: 609-567-2328 Mr. Glenn Davis</p>	<p>Short Line/Hudson Transit/Coach USA 4 Leisure Lane Mahwah, NJ 07430 201-529-3666 ext. 1036 FAX: 201-529-0221 mailto:Christine.Falzone@coachusa.com George Grieve george.grieve@coachusa.com Mr. George Grieve</p>
<p>Villani Bus Company 811 East Linden Avenue Linden, NJ 07036 908-862-3333 FAX: 908-474-8058</p>	<p>Coach USA Northeast Region 349 First Street Elizabeth, NJ 07206 908-354-3330 FAX: 908-994-9338 E-MAIL: john.emberson@coachusa.com Mr. John Emberson</p>	<p>Community Coach 160 South Route 17 North Paramus, NJ 07652 201-225-7515 FAX: 201-225-7590 E-MAIL: jon.nguyen@coachusa.com Jon Nguyen</p>
<p>Suburban Transit 750 Somerset Street New Brunswick, NJ 08901 732-249-1100 ext. 201 FAX: 732-545-7015 WEBSITE: ronald.kohn@coachusa.com Mr. Ronald Kohn</p>	<p>MPC Bus corp 320 Nassau Blvd, Garden City, NY 11530 718-647-2988-3600 FAX: 718-235-8075 E-MAIL: avona@totalbuscompany.com Mr. Augustino Vona</p>	<p>Salem County Local Bus Service 88B Industrial Road Pennsville, NJ 08070 856-678-877 Mr. Steven Schalick</p>
<p>Independent Bus, Olympia Trails, O.N.E. Bus, all Coach USA companies 349 First Street Elizabeth, NJ 07206 Jim Rutherford Jim.Rutherford@coachusa.com 908-372-6132</p>	<p>Broadway Bus 1329 Kennedy Blvd Bayonne, NJ 07002 Emil Massa Emass1@msn.com 201-339-4848</p>	<p>Atlantic City Jitney Association 6821 Deliah Road Egg Harbor, NJ 08234 Emmanuel Mathioudakis president@jitneyac.com 609-646-8642</p>

Exhibit B – Designated Leads for Human Services Transportation Coordination Plan

County	Lead	E-mail	Phone Number
Atlantic	Ms. Maribel Pabon	pabon_maribel@aclink.org	609-645-7700 x4058
Bergen	Mr. Rodyn Sanchez	rsanchez@co.bergen.nj.us	201-336-3380
Burlington	Mr. Jerry Kilkenny	jkilkenny@co.burlington.nj.us	609-265-5597
Camden	Ms. Dominic D’Amico	ddamico@sja.com	856-427-0988
Cape May	Mr. Thomas Conrad	Thomas.Conrad@CO.CAPE-MAY.NJ.US	609-889-3700 x107
Cumberland	Ms. Barbara Nedohon	barbarane@co.cumberland.nj.us	856-453-2220
Essex	Mr. Michael Viera	michaelmvsr@aol.com	973-395-8418
Gloucester	Ms. Lisa Cerny	lcerny@co.gloucester.nj.us	856-686-8362
Hudson	Mr. James Ostaszewski	jostaszewski@hcnj.us	201-369-5280 x4231
Hunterdon	Ms. Tara Shepherd	Tshepherd@gohunterdon.org	908-788-5553
Mercer	Ms. Taraun McKnight	tmcknight@mercercounty.org	609-530-1970 x17
Middlesex	Mr. Stanley Subjinski	Stanley.Subjinski@co.middlesex.nj.us	732- 745-4029
Monmouth	Mr. Matthew Spadaccini	Matthew.Spadaccini@co.monmouth.nj.us	732-431-6480
Morris	Ms. Christine Hellyer	chellyer@co.morris.nj.us	973-285-6858
Ocean	Mr. David Fitzgerald	dfitzgerald@co.ocean.nj.us	732-736-8989 x235
Passaic	Mr. Ahmet Akdag	ahmeta@passaiccountynj.org	973-305-5763
Salem	Ms. Mathew Goff	mathew.goff@salemcountynj.gov	856-339-8644
Somerset	Mr. John Adair	Jadair@co.somerset.nj.us	908-231-7116
Sussex	Mr. Nick Kapetanakis	nkapetanakis@sussex.nj.us	973-940-5200x1287
Union	Ms. Nicole Schichnes	nschichnes@ucnj.org	908-659-5001
Warren	Ms. Laura Richter	lrichter@co.warren.nj.us	908-475-6331

SECTION VIII – COMPLETE APPLICATION CHECKLIST OF DOCUMENTS

The following documents are to be attached to this application.

- NJT Attachment A Organizational Chart
- NJT Attachment B Vendor Organization Chart (if applicable)
- NJT Attachment C Policies and Procedures
- NJT Attachment D Section 5311 Service Map (5311 only if applicable)
- NJT Attachment E CHSTP Addendums/Updates
- NJT Attachment E CHSTP Written Agreements (if applicable)
- NJT Attachment F Contracts Program receives funds from (if applicable)
- NJT Attachment G Charter Service Compliance Certification
- NJT Attachment H Indirect Cost Plan (if applicable)
- NJT Attachment I Vehicle Inventory (use spreadsheet provided)
- NJT Attachment J Non-Vehicle Inventory (5311 only)
- NJT Attachment K Marketing Materials
- NJT Attachment L Website Screenshot
- NJT Attachment M1 Notarized Copies of Public Notice
- NJT Attachment M2 List of Organizations for Public Hearing Notice
- NJT Attachment M3 Large Print Vehicle Notice
- NJT Attachment M4 Library Public Notice Information
- NJT Attachment M5 Website Screen Shot Public Notice
- NJT Attachment M6 CAC Meeting Public Notice
- NJT Attachment M7 Public Hearing Transcript
- NJT Attachment N SCDRTAP Application Cover Letter
- NJT Attachment O SCDRTAP Resolution
- NJT Attachment P Opinion of Counsel Letter (5311 only)
- NJT Attachment Q ADA Certification of Equivalent Service
- NJT Attachment R SAM. gov Screenshot
- NJT Attachment S 5333(b) Certification Letter (5311 only)
- NJT Attachment T 5311 Application Cover Letter
- NJT Attachment U 5311 Resolution

2023 Actual Expenditures/2025 Proposed Budget

Excel Spreadsheet Attachments:

- 2023 Actual Expenditures by funding source/2025 Proposed budget by funding source.
- NJT Attachment I Vehicle Inventory.
- NJT Attachment J Non-Vehicle Assets.

Exhibits:

- **Exhibit A**: List of Private Bus Operators Serving New Jersey.
- **Exhibit B**: Designated Leads for Human Services Transportation Coordination Plan.
- **Exhibit C**: Transportation Providers and Labor Representatives Spreadsheet 2023.

BERGEN COUNTY DIVISION OF COMMUNITY TRANSPORTATION

Anthony Suarez
Director
 Division of Community Transportation

Joseph Cinque
Transportation Analyst

Sue Forzani
Office Services Manager

Donna Riggi
Sr. Account Clerk

John Goez
IT

Elena Pascali
Program Coordinator of Senior Transportation

Julio Velasquez
Sr. Account Clerk

Johnathan Bonanno*
Training Officer

Vacant
Safety Officer

Jenny Ali
Sr. Radio Dispatcher

Nicole Marchigano
**Radio Dispatcher/
 Customer Service**

Adriana Peraic
**Radio Dispatcher/
 Customer Service**

Diane Johnson
**Radio Dispatcher/
 Customer Service**

Angie Reyes
**Radio Dispatcher/
 Customer Service**

Jodie Kelm
**Radio Dispatcher/
 Customer Service**

Soraida Temes
**Radio Dispatcher/
 Customer Service**

Evelyn Kontogiannis
**Radio Dispatcher/
 Customer Service**

<u>Senior Driver</u>	<u>FT Driver</u>	<u>FT Driver</u>	<u>FT Driver</u>	<u>PT Driver</u>
Bonanno, J.*	Abreu, R.	Garcia, A.	Price, T.	Chuqui, C. Jr.
Castera, T.	Acosta, S.	Garcia, M.	Renzi, J.	Morales, E.
Diaz, J.	Adamson, K.	Goodridge, B.	Rosales, W.	Pace, M.
Niemiec, E.	Al-Najjar, N.	Graham, L.	Salas, J.	
Noriega, D.	Amos, C.	Guzman, E.	Sigona, M.	<u>Vacancies</u>
Russell, K.	Araujo, F.	Guzman, S.	Solvang, M.	3-Full Time Drivers
	Babu, A.	Highsmith, S.	Steele, M.	
	Barone, P.	Huggins, G.	Tavarez, M.	
	Baretto, J.	Ingram, C.	Teodoro J.	
	Betancur, J.	Jaramillo, B.	Torrico, M.	
	Boggan, L.	Jones, F.	Vasquez, A.	
	Camacho, R.	Kennedy, R.	Vasquez, M.	
	Cantos, M.	Latorre, S.	Williams, M.	
	Carrera, T.	Loarte, P.	Zeccardi, C.	
	Cerda-Mora, M.	Lopez, M.		
	Chauca, Rosa	Macaluso, D.		
	Clemmings, T.	Mateo, E.		
	Crayton, V.	Monsalve, P.		
	Cuello, A.	Morales, N.		
	Diaz, R.	Ortiz, L.		
	Dobbins, C.	Osorio, A.		
	Emen, A.	Palomino, J.		
	Fernandez J.			
	Fernandez, M.			

*denotes Shared work duties

BERGEN
County



James J. Tedesco III
County Executive

Board of Chosen Freeholders

Germaine M. Ortiz
Chairwoman

Mary J. Amoroso
Vice Chairwoman

Dr. Joan M. Voss
Chair Pro Tempore

David L. Ganz

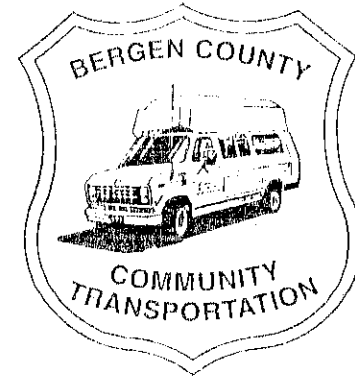
Thomas J. Sullivan

Steven A. Tanelli

Tracy S. Zur

Community Transportation

BERGEN COUNTY COMMUNITY TRANSPORTATION



*Serving The Residents
of Bergen County*

BERGEN
County

Community Transportation

Phone: 201-368-5955

Fax: 201-845-4683



*Vehicles Are Wheelchair Accessible And
A.D.A. Compliant
www.co.bergen.nj.us*

GREETINGS FROM OUR COUNTY
EXECUTIVE



Dear Bergen County Residents,

We are committed to meeting the transportation needs of our elderly, disabled and behaviorally challenged residents of Bergen County. In a county as large as Bergen with a population of more than 905,000 in 70 municipalities across 233 square miles, our team in the Bergen County Division of Community Transportation is committed to working hard to fill every

transportation request possible.

We hope this guide will help you find all the information you need to take advantage of our services. It includes phone numbers, hours of operation and other valuable information geared to help you.

My administration is dedicated to helping improve your quality of life. I hope you will contact the Division of Community Transportation at (201) 368-5955 for your transportation needs when they arise and if you should ever need further assistance please do not hesitate to contact my office at (201) 336-7300. We are here to help you.

Sincerely,

A handwritten signature in black ink that reads "James J. Tedesco III". The signature is written in a cursive style.

James J. Tedesco III
Bergen County Executive

BERGEN COUNTY COMMUNITY

The Division of Community Transportation is here to provide a trouble-free, shared transportation system for persons with disabilities, senior citizens, veterans and welfare to work residents of Bergen County.

Services are provided in a professional, timely caring and courteous, manner in all types of weather. Our service is door-to-door and is provided by drivers who have been specially trained to assist senior citizens and persons with disabilities.

This vital service is life sustaining for clients with serious medical and health needs; a lifeline to homebound clients who are delivered nutritional meals daily; and a link to social services for clients who would otherwise be isolated and alone.

We currently provide transportation for:

- Routine medical visits (non-emergency care, dialysis, etc.)
- Senior activity centers
- Shopping
- Competitive and non-competitive employment
- Education
- Recreation
- Post-Stroke programs
- Meals on Wheels

The goals of Community Transportation are to increase the number of clients served, to expand service to include night hours for recreational, educational and medical purposes and to remain a national model for special transportation services.



SERVICE

Every effort is made to accommodate everyone who needs the transportation service, however, the highest priority is given to medical appointments, adult day care, employment and grocery shopping.

It is important to make reservations as early as possible as appointments are available on an availability basis. To insure service availability, please make your appointments between 10:30am – 2pm, and make reservations with us at least 7-10 days in advance. Service requests outside of these hours and on shorter notice can *sometimes* be accommodated however, be sure to ask if the dispatcher can take your trip request on a stand-by basis.

Requests for routine transportation, such as dialysis, physical therapy, or any other trip required on a weekly basis, should be faxed to us at 201-845-4683 by the facility providing the service. Shopping is provided to certain areas on a weekly or monthly schedule. Please ask the dispatcher for more information on the options available in your area.

Our office is closed and no service will be available on the following holidays: New Year's Day, Martin Luther King, Jr.'s Birthday, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Election Day, Veteran's Day, Thanksgiving Day and the Friday after Thanksgiving, and Christmas Day. For the specific dates, please call 201-368-5955 and press 5.



SHARE THE COST IF YOU CAN

We are pleased to be able to offer this service free of charge to eligible Bergen County residents however, this service is expensive to provide. While the average cost to provide a round trip is about \$16, we ask only a suggested donation of \$1 to help defray the cost.



CANCELLATION/NO SHOW POLICY

When an appointment is scheduled, the date and time of the request is secured. As appointments are on an availability basis, if transportation is canceled it would prohibit another client from securing that date and time slot.

If you cancel three (3) scheduled appointments in one (1) month, transportation will be suspended for one (1) month.

If you have three (3) no show/at door cancellations in one (1) month, your transportation will be suspended for six (6) months.

During the duration of suspension, no transportation will be provided, including previously confirmed transportation for the affected suspension period.

INCLEMENT WEATHER

Due to our location, we do experience a number of winter storms each year, as well as an occasional hurricane or tropical storm. During these acts of nature, it is not always possible for us to provide a normal day of service.

If your trip is cancelled, or is scheduled during a closure of our office, you should contact us to reschedule it immediately so we can attempt to best accommodate you.

For the most up to date information on daily cancellations due to weather, you can visit our website at www.co.bergen.nj.us or call 201-368-5955 and listen for an automated message.



TRANSPORTATION OPTIONS

In addition to our services, a number of municipalities offer various types of transportation exclusively for their residents. Service levels vary from in town only to door-to-door to set routes as well as varying in the days, times, and types of trips offered. Although we have tried to gather specific information on their services, services change often and must be confirmed with the municipalities directly. Remember, even if you don't see your town listed here; call your municipal building directly to find out what transportation options they may have for persons with disabilities and senior residents.

Access Link/NJ Transit Buses

Access Link is available to disabled clients who live within $\frac{3}{4}$ of a mile of a bus route but are unable to use public transportation. This service is available the same hours as the public bus system. Call 1-800-955-2321 and ask for an assessment. NJ Transit offers lift-equipped buses on both local transit and commuter routes, although not all local bus trips are accessible. Check your NJ Transit timetable for bus trips marked with a "W" to determine which trips are available for people who require the use of lifts.

NJ Transit's Reduced Fares

Senior citizens and disabled residents can ride on most of the state's buses for a reduced fare, which is $\frac{1}{2}$ of the regular fare, rounded down to the nearest five cents. To ride at the reduced fare you must have an identification card, a reduced fare ticket and the appropriate reduced fare. A Medicare card can be used as identification or you can obtain a special Reduced Fare Identification Card. Applications for senior citizens and reduced fare tickets can be obtained at most banks in New Jersey. Persons with disabilities who do not have a Medicare card must call the Reduced Fare Program office for an application, which must be filled out by a doctor. For more information, call the Reduced Fare Program Office at 201-761-8327 from 8:45am - 4:15pm, Monday through Friday.



CONTACT INFORMATION

Bergenfield Town Vehicle	201-387-4055 ext. 4088
Bogota Town Vehicle	201-342-1211
Carlstadt Town Vehicle	201-939-2850
Cliffside Park Town Vehicle	201-943-3768
Cresskill Town Vehicle	201-569-5400
Dumont Town Vehicle	201-387-5040
East Rutherford Town Vehicle	201-933-3448
Edgewater Town Vehicle	201-943-1700
Fair Lawn Town Vehicle	201-794-5332
Fairview	201-943-5522
FISH of Ramsey	201-447-7330
FISH of Englewood & Tenafly	201-568-3333
Fort Lee Parking Authority	201-592-3649
Garfield Town Vehicle	973-478-7059
Glen Rock	201-670-3956
Hasbrouck Heights Reach Program	201-441-3350
Hillsdale	201-666-4800
Haworth	201-385-3577
Lyndhurst Town Vehicle	201-804-2504
Lodi	973-365-4005 ext. 240
Mahwah Town Vehicle	201-529-2691
Montvale	201-391-5700 ext. 225
New Milford Town Vehicle	201-967-7874
North Arlington Town Vehicle	201-955-6117
Old Tappan	201-664-1849
Oakland Town Vehicle	201-405-7731
Palisades Park Town Vehicle	201-585-4114
Park Ridge	201-573-1800
Paramus Town Bus	201-265-2100 ext. 660
Ramsey Town Vehicle	201-327-2697
Ridgefield Town Vehicle	201-943-5215
River Edge Town Vehicle	201-599-6277
River Vale	201-664-2341
Rutherford Town Vehicle	201-438-5660
Starfish of River Edge & Oradell	201-265-7771
Starfish of Rutherford	201-438-3406
Saddle Brook Town Vehicle	201-845-4594
Teaneck Town Vehicle	201-837-0171
Westwood Senior Van	201-664-7100 ext. 170
Woodcliff Lake	201-391-4977 ext. 200
Wood-Ridge Town Vehicle	201-939-0202



MEALS ON WHEELS

Bergen County Meals On Wheels Program

One Bergen County Plaza, 2nd Floor

Hackensack, NJ 07601

201-336-7420

Office Hours: 8:00AM—4:00PM

seniors@co.bergen.nj.us

The goal of a home delivered meal program is to enable homebound adults to remain in their community with independence and dignity. Nutritionally balanced meals are delivered to eligible individuals who are unable shop for food, or to prepare their own meals and do not have anyone to prepare meals for them. There are a number of home delivered meal programs serving Bergen County residents through government or non-profit agencies.

The Bergen County Meals On Wheels Program serves the following municipalities:

Bergenfield	Garfield	Ridgefield
Bogota	Hackensack	Ridgefield Park
Carlstadt	Hasbrouck Heights	Rochelle Park
Cliffside Park	Leonia	Rutherford
East Rutherford	Little Ferry	Saddle Brook
Edgewater	Lodi	South Hackensack
Elmwood Park	Lyndhurst	Teaneck
Englewood	Maywood	Tenafly
Englewood Cliffs	Moonachie	Teterboro
Fair Lawn	New Milford	Wallington
Fairview	North Arlington	Wood-Ridge
Fort Lee	Palisades Park	



MEALS ON WHEELS ELIGIBILITY

To be eligible for home delivered meals, you must:

- Reside in the area served by Bergen County Meals on Wheels
- Be age 60 years or older, or spouse and caregiver of eligible individual
- Be unable to leave your home without the assistance of another person and unable to prepare a nutritious meal for yourself
- Have daytime assistance for no greater than 4 hours during the day
- Not require a special diet

A social worker will periodically conduct an in-home interview to determine your eligibility for continuation in the Meals on Wheels program as well as eligibility for other services that may benefit you.

Bergen County Meals on Wheels is a publicly funded program designed to enable homebound adults to remain in their community with independence and dignity.

Hot Meal Plan: One meal a day delivered between 9:00AM-2:00PM, Monday-Friday

Frozen Meal Plan: One week supply of meals delivered on a scheduled day each week between 9:00AM-3:30PM

Frozen meals are fully cooked and can be reheated in the microwave or conventional oven.

There is a suggested donation of \$1.25 per meal.

Weekend meals are available for nutritionally high-risk clients only.

Special diet meals are **not** available.

If you do not see your municipality listed, or require additional information, you can contact the Division of Senior Services at 201-336-7420 or visit:

www.co.bergen.nj.us/bcdhs/divisions/senior.htm#meals



ROADSIDE ASSISTANCE FOR WHEELCHAIR EQUIPPED VEHICLES

We at Community Transportation understand the special challenges facing the physically impaired, yet active members of our community, when their wheelchair-modified vehicles become immobilized due to accident or mechanical failure.

When a County Residents wheelchair-modified automobile becomes immobilized or is involved in an accident, the driver can contact the local police via 911 for assistance. If the officer determines that the vehicle is disabled beyond immediate repair on site, he or she will then call for a towing service and will contact the County Police for further assistance. The County Police will then call Community Transportation during normal business hours, to dispatch a driver, based on availability, to transport the damaged vehicle's driver to either their intended destination or to their home, at which point service will end. This is offered as a free service on an **emergency basis only** to any person traveling in or through Bergen County in a wheelchair-modified vehicle, although transportation will only be available within the County limits.

NON DISCRIMINATION POLICY (TITLE VI)

Non-Discrimination policy

The County of Bergen is committed to ensuring that no person is excluded from, or denied the benefits of our services on the basis of race, color, or national origin as protected by title VI of Civil Rights Act of 1964, as amended. Any person who believes that they have individually, or as a member of any specific class of persons been subjected to discrimination on the basis of race, color, or national origin, may file a complaint in writing to Bergen County Community Transportation. To file a complaint, or for more information on Bergen County Community Transportation's obligations under Title VI write to: 178 Essex street, Lodi, NJ 07644 or call Joseph Cinque at (201)-336-3391 Transportation services provided by this agency are in whole or part funded through federal funds received through NJ TRANSIT and as an individual you also have the right to file your complaint under Title VI. A complaint must be filed within 180 days of the alleged discrimination. Individuals also have the right to file a complaint under Title VI to Federal Transit Administration, Office of Civil Rights, and Attention: Title VI program coordinator, East Building, 5th Floor-TCR, and 1200 New Jersey Ave, SE, Washington, DC 20590



ADDITIONAL INFORMATION

Residents are welcome to submit a complaint or compliment to the following number, 201-368-5955, or in writing to Bergen County Community Transportation, 178 Essex Street, Lodi, NJ 07644. If you are filing a Title VI complaint, you can locate the Title VI Complaint Form on our website at www.co.bergen.nj.us or request a hard copy.

Due to the funding of our services, portable oxygen tanks and service animals are permitted on our vehicles. If you require the use of a portable oxygen tank or a service animal, please give us notice when making a reservation so proper accommodations can be made to provide the best service possible.

All special requests should be made at the time of the reservation. We are not able to accommodate every request made, but do our best to assure that each client is satisfied.

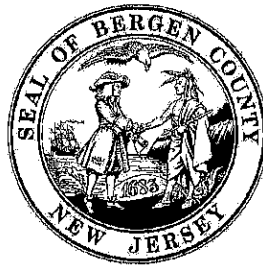
SHUTTLE SERVICE

Bergen Community College Shuttle:

This shuttle service operates from the Bergen Community College campus in Paramus to the Bergen Community College campus located in Lyndhurst. It provides transportation to students, faculty and employees.



Bergen County Community Transportation



Human Service Transportation

Coordinated Plan

Revised
January 2019



To understand where Bergen County Community Transportation is going, there must be an understanding of where it has been. This update to the Coordinated Transportation Plan will briefly cover Community Transportation's past, present and future.

PAST

How Community Transportation got started:

Bergen County is located in the Northeastern corner of New Jersey and consists of 70 municipalities. It is bordered by Hudson County and the Hudson River on the East, Essex County on the South, Passaic and Essex Counties on the West and Rockland County, New York on the North. The County is linked directly to New York City via the George Washington Bridge. The County occupies 233.9 square miles, ranking it in the middle of the 21 Counties in New Jersey in terms of overall land area.

In the late 1970's, Bergen County established the Bergen County Special Transportation division as part of the Department of Human Services to provide transportation services using money from the Title XX grant. Initially, the Division of Special Transportation provided services to economically disadvantaged persons including senior citizens and persons with disabilities. During its first few years, the focus of the Bergen County Special Transportation was to provide access to medical, nutrition and vocational workshop services.

During the 1980's, the arrival of the Casino Revenue tax funded Senior Citizen and Disabled Resident Transportation Assistance Act (SCDRTAP) required each of the 21 New Jersey counties to designate an agency as the recipient and encouraged this lead agency to coordinate services with other community transportation providers located in their respective counties. Bergen County Special Transportation became the designated recipient of the SCDRTAP funds for Bergen County and expanded its services to senior citizens (60 and over) and people with disabilities. In 1986, Bergen County Special Transportation had 25 vehicles.

During the late 1990's, Bergen County expanded its transportation funding to include other funding sources, including the New Jersey Department of Military and Veterans Affairs and the Veterans Administration. Also, a portion of the County Work First (including Temporary Assistance to

Needy, TANF) funding was added to the Job Access and Reverse Commute (JARC) funding to meet the competitive employment and training mobility needs of low income workers. The Bergen County fleet grew to 75 vehicles.

In February 2004, President George W. Bush issued an Executive Order on Human Services Transportation that launched the Federal UNITED WE RIDE initiative. The Executive Order required agencies to improve coordination of federally supported transportation services for people who are transportation disadvantaged, persons with disabilities, low income and senior citizens. Bergen County has a mix of transportation options including a large network of highways, rail services, private and Government operated bus lines, taxi and van services and County and locally operated Para Transit systems.

PRESENT

Current services provided by Community Transportation.

Currently, Community Transportation operates an 86 vehicle system incorporating 63 demand and deviated routes that transports seniors, disabled, low income and veteran clients. In addition, it operates two (2) Shuttles. The first is the Transit Connector Shuttle that provides a feeder shuttle that can be used for employment, medical and shopping. Stops include Railroad Stations, Hospitals and Bus Stations. The second is the Bergen Community College Shuttle that provides transportation for students, faculty and employees between the Paramus Campus and the Lyndhurst Campus in the Meadowlands. This is in addition to the 15 daily routes to deliver Meals on Wheels to seniors and the disabled. Community Transportation operates five (5) days a week, Monday thru Friday, from 6:00 AM – 8:30 PM and registers over one million miles per year.

During the past four (4) years, Community Transportation has applied for, and has been awarded, the following grants:

- **New Freedom Grants:** The money from these grants provide transportation for individuals with special needs.
- **JARC Grants:** The money from the Job Access and Reverse Commute funds provides transportation for low income individuals to and from work.

- **Veterans Shuttle:** This bus runs four (4) days a week, Monday through Thursday to the Veterans Hospital in East Orange.

As required, Community Transportation conducted both a Stakeholders Sub-Committee Meeting and a Full Committee Meeting to identify the unmet transportation needs and gaps. During the meetings numerous topics were discussed. The following are those voted on by each of the committees.

Stakeholders Sub-Committee Meeting:

Bergen County Community Transportation's Stakeholders Subcommittee Meeting took place on Tuesday, November 12, 2013. The Sub-Committee was chaired by the Director of the Bergen County Department of Human Services. There were twelve organizations in attendance. They were:

- Spectrum for Living Director of Transportation;
- United Way Housing Services Coordinator;
- Meadowlink Executive Director;
- Bergen County Division of Community Transportation Director
- Bergen County Division of Community Transportation Monitoring and Evaluation Coordinator;
- Bergen County Division of Disability Services Director;
- Bergen County Division of Senior Services Assistant Director;
- Bergen County Division of Veterans Services Director;
- Bergen County Planning and Economic Development Director;
- Bergen County Community Development Director; and
- Bergen County Aide to County Freeholder.

The attendees discussed the unmet transportation needs and gaps in Bergen County. While many issues were discussed, the subcommittee voted to present the following four (4) identified gaps to the Full Committee meeting on Thursday, December 5, 2013. Those issues follow:

- To extend Community Transportation's hours of operation to provide low income clients, this includes people living with disabilities, transportation home after work;
- To provide transportation services for seniors living in the Northern part of the County;

- To develop a Central Clearinghouse for available County services; and
- To extend the Veterans Shuttle to the VA Hospital in East Orange from four days a week to five. And from one bus a day, to two buses (one in the morning and one in the afternoon).

Stakeholders Full Committee Meeting:

The Stakeholders Full Committee Meeting took place on Thursday, December 5, 2013, and was chaired by the Director of the Bergen County Department of Human Services. There were with 19 organizations in attendance. They were:

- Spectrum for Living Director of Transportation;
- United Way Housing Services Coordinator;
- Meadowlink Executive Director;
- Crestron Electronics, Inc. Senior Director of Human Resources
- New Jersey TIP Program Manager at Rutgers
- Community Transportation Advisory Council's Co-Chair
- Bergen County Community College
- Bergen County Division of Community Transportation Interim Director;
- Friendship House
- Bergen County Division of Community Transportation Monitoring and Evaluation Coordinator;
- Bergen County Division of Disability Services Director;
- Bergen County Division of Senior Services Assistant Director;
- Bergen County Division of Veterans Services Director;
- Bergen County Planning and Economic Development
- Bergen County Community Development Director
- Bergen County Aide to County Freeholder
- Bergen County Board of Social Services
- New Jersey Transit Local Programs Manager
- New Jersey Transit Environmental Planning and Mobility Programs Manager

The Stakeholders present represented a cross section of our county. They represented municipalities, Non-Profits, and County Departments. The

Stakeholders represented service providers that are currently working with the County, as well as those who desire to add a new service or expand a current service.

It is estimated 40 communities currently operate at least one bus. This local service generally involves medical appointments, local shopping trips and transportation to Senior Centers. Inter-county transportation is coordinated with Bergen County Community Transportation who provides the majority of that service.

In addition, Bergen County has numerous non-profit organizations providing transportation. Most non-profits limit the transportation options they provide to their distinct populations. Transportation that is outside their regular services is provided by Community Transportation.

However, during the meeting it became clear there was a distinct lack of communication concerning available transportation services among the 70 municipalities and the County. To address these issues and to move forward, the Full Committee voted on the following issues to be addressed by Community Transportation.

- **Survey:** Conduct a survey to identify all available transportation services offered by the 70 municipalities within Bergen County;
- **Call Center:** Once the survey is completed, Community Transportation would develop and implement a Call Center with responsibilities to include dispatch personnel to receive calls to Bergen County Community Transportation and identify available transportation either within their municipality, or with the county. This will streamline the intake, the schedule, and the dispatch duties to a central location. In addition, Municipalities with vehicles will be notified that a ride(s) are needed in their area. In addition, some of the funding for this service could be charged-back to Medicare, Medicaid, and to individual municipalities;
- **Veterans Shuttle:** This will be an expanded Shuttle from four days a week to five days, and with two (2) buses a day, instead of one (1) bus. This will allow more veterans to travel to the Veterans Hospital in East Orange for appointments; and treatment;

Before Community Transportation can proceed with the wishes of the Stakeholders it must determine where the additional services are most needed. For example, which municipalities are most in need of transportation services? How many seniors, how many veterans, how many disabled, and most of all, how many households do not have an automobile? Based on the statistics from the 2010 U.S. Census, here are a few of the answers.

In 2010, Bergen County had a population of 905,116, which was an increase of 2.4% of the Census taken in 2000. Bergen County is one of the most urban and densely populated Counties in the state with 99% of the population living within an urban area and with a total of 3,870 people residing per square mile. In terms of population density, it is the areas along the Western border with Passaic and Essex Counties and along the Eastern part of the county bordering with the Hudson River South of the George Washington Bridge.

Bergen County is considered to be one of the most affluent counties in New Jersey with a 2010 medium income of \$81,708. However, the per capita income for 2010 was \$42,006. Further, during the years of 2006-2010 approximately 5.8% of the population was living below the poverty level.

Based on the U.S. Census of 2010, the breakdown of the population of Bergen County is as follows:

<u>Group</u>	<u>Percentage</u>	<u>Number</u>
Caucasian	71.9	
Hispanic or Latino	16.1	
Asian	14.5	
African American	5.8	
American Indian/Alaskan Native	.02	
The age of 65 and older	15.1	137,103
People living with a disability		75,113
Veterans		44,145
Households without a car (estimated by 2012)		17,786

FUTURE:

The process Community Transportation will use to determine future shuttles, and the estimated cost to implementation the plan.

Survey:

The survey will be conducted first; transportation data will be obtained from the 70 municipalities. Existing data will be reviewed and a letter with a form enclosed will be sent to each municipality requesting an update of their services and the number of buses that are available. When returned, that information will be entered into a matrix.

The survey form will request the number of buses available for seniors and for those living with disabilities. It also will request the types of services, for example Food Shopping, Doctor's Appointments etc.

Next, a phone call will be made to the municipalities who did not respond requesting the form be returned with the updated data. This will continue until all 70 municipalities have responded.

Time Line
4-6 months

Projected Budget for 2014
\$50,000

This is a one-time cost. Tasks will be performed by current employees, under separate responsibilities. The update process will be built into the system.

This is the start-up cost. It covers the salary for one full time Monitoring and Evaluation Coordinator. It covers the cost to input the data from the survey into the computer, the training of current personnel, and the marketing of the telephone number and available services. Monthly reports, updates to the services and to the system will be the responsibility of the Coordinator.

Time Line
2015

Projected Budget for 2015
\$100,000

This will continue to cover the salary of the Coordinator. Also, it will provide funds for the Coordinator to update

Veterans Shuttle:

This Shuttle is currently in effect. However, it will be expanded from four days a week to five days, and from one (1) bus a day, to two (2) buses a day. This will allow more flexibility for veterans to travel to the Veterans Hospital in East Orange for appointments and treatment.

<u>Time Line</u>	<u>Projected Budget, 2014</u>	<u>Projected Budget, 2015</u>
6 months	\$75,000	\$125,000

Feeder Shuttle:

The Feeder Shuttle will provide the same type of transportation as the other shuttles. That is, transport people from a New Jersey Transit location to another location not serviced by New Jersey Transit. However, the Feeder Shuttle can be used faster and for less money than a dedicated shuttle. For example, passengers might be able to travel part of the way to their destination on New Jersey Transit, but not be able to continue their journey. Community Transportation would provide the “feeder” service for less than half the cost of running a dedicated shuttle. The Feeder Shuttle would run on short trips (under 15 minutes) and stop at New Jersey Transit Connection stops where the passengers can transfer to the Feeder Shuttle to continue their journey. Community Transportation would be saving a substantial amount of money, even if we use two or three buses. The use of the Feeder Shuttle at a location will be based on the specific transportation needs of that community. In addition and as a public relations possibility, Community Transportation could purchase in bulk, low cost tickets from New Jersey Transit and give them to passengers on the Feeder Shuttle as they continue their Journey.

<u>Time Line</u>	<u>Projected Budget, 2019</u>	<u>Projected Budget, 2020</u>
10-15 months	\$50,000	\$225,000

Bergen County Community Transportation stands ready to implement these projects, as well as apply for grants to expand current services and to develop new routes to provide transportation to all of the residents of Bergen County who are in need of our services.

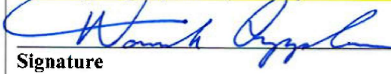
This certification must be submitted annually to NJ TRANSIT's Department of Local Programs by each subrecipient who operates vehicles and/or receives federal funds under any Federal Transit Administration (FTA) Program administered by NJ TRANSIT. This form confirms your Charter activity for the prior calendar year.

<https://www.transit.dot.gov/regulations-and-guidance/access/charter-bus-service/charter-bus-service-regulations-0>

N/A – My agency does not engage in any charter activities as defined in 49 CFR part 604

*Agency Name -County of Bergen – Division of Community Transportation

* Must type Agency Name (whether you check N/A above)



Signature

Dominick Azzolini

Print Name of Authorized Official

Division Director

Title

9-9-2024

Date

Subrecipients and their contractors, are prohibited from using federally funded equipment or facilities to provide charter service, except on an incidental basis; and then, only when one or more of the six exceptions set forth in the charter service regulation in 49 CFR Section 604.9 (b) apply. Other conditions include recovering the fully allocated cost of the service and putting the revenues earned back into your transportation Program.

The following are the limited exceptions when a subrecipient may provide charter service:

- Official government business;
- Qualified Human Service Organizations (elderly, persons with disabilities, and low-income individuals);
- When no registered charter provider responds to a notice sent by a subrecipient;
- Leasing (must exhaust all available vehicles first);
- By agreement with all registered charter providers;
- Petitions to the Administrator: Events of regional or national significance, or hardship.

If charter service is provided under one of these exceptions, please complete below:

Charter Service Certification:

As required by FTA regulations, (name of county) hereby certifies that it is in compliance with 49 CFR part 604 which states that subrecipients of FTA assistance that provided charter services must comply with the FTA Charter Regulations. This includes posting charter service requests on the FTA's Register Charter Provider Website. This further certifies that the subrecipient has documented each and every use of the equipment awarded by NJ TRANSIT for charter service including the customer, dates, times, equipment identification, trip origin, and destination.

Location of Charter Service Records:

The records for charter service operated by the above-named subrecipient during the calendar year mentioned above are currently maintained at the following address:

I hereby make the above certifications and state that I am an authorized official of the county.

Print name: _____

Title: _____

Signature: _____

Date: _____

BERGEN
County



James J. Tedesco III
County Executive

Board of Chosen Freeholders

Germaine M. Ortiz
Chairwoman

Mary J. Amoroso
Vice Chairwoman

Dr. Joan M. Voss
Chair Pro Tempore

David L. Ganz

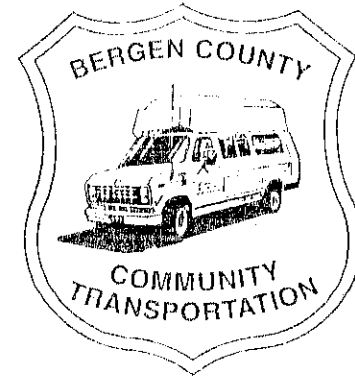
Thomas J. Sullivan

Steven A. Tanelli

Tracy S. Zur

Community Transportation

BERGEN COUNTY COMMUNITY TRANSPORTATION



*Serving The Residents
of Bergen County*

BERGEN
County

Community Transportation

Phone: 201-368-5955

Fax: 201-845-4683



*Vehicles Are Wheelchair Accessible And
A.D.A. Compliant
www.co.bergen.nj.us*

GREETINGS FROM OUR COUNTY
EXECUTIVE



Dear Bergen County Residents,

We are committed to meeting the transportation needs of our elderly, disabled and behaviorally challenged residents of Bergen County. In a county as large as Bergen with a population of more than 905,000 in 70 municipalities across 233 square miles, our team in the Bergen County Division of Community Transportation is committed to working hard to fill every

transportation request possible.

We hope this guide will help you find all the information you need to take advantage of our services. It includes phone numbers, hours of operation and other valuable information geared to help you.

My administration is dedicated to helping improve your quality of life. I hope you will contact the Division of Community Transportation at (201) 368-5955 for your transportation needs when they arise and if you should ever need further assistance please do not hesitate to contact my office at (201) 336-7300. We are here to help you.

Sincerely,

A handwritten signature in black ink that reads "James J. Tedesco III". The signature is written in a cursive style.

James J. Tedesco III
Bergen County Executive

BERGEN COUNTY COMMUNITY

The Division of Community Transportation is here to provide a trouble-free, shared transportation system for persons with disabilities, senior citizens, veterans and welfare to work residents of Bergen County.

Services are provided in a professional, timely caring and courteous, manner in all types of weather. Our service is door-to-door and is provided by drivers who have been specially trained to assist senior citizens and persons with disabilities.

This vital service is life sustaining for clients with serious medical and health needs; a lifeline to homebound clients who are delivered nutritional meals daily; and a link to social services for clients who would otherwise be isolated and alone.

We currently provide transportation for:

- Routine medical visits (non-emergency care, dialysis, etc.)
- Senior activity centers
- Shopping
- Competitive and non-competitive employment
- Education
- Recreation
- Post-Stroke programs
- Meals on Wheels

The goals of Community Transportation are to increase the number of clients served, to expand service to include night hours for recreational, educational and medical purposes and to remain a national model for special transportation services.



SERVICE

Every effort is made to accommodate everyone who needs the transportation service, however, the highest priority is given to medical appointments, adult day care, employment and grocery shopping.

It is important to make reservations as early as possible as appointments are available on an availability basis. To insure service availability, please make your appointments between 10:30am – 2pm, and make reservations with us at least 7-10 days in advance. Service requests outside of these hours and on shorter notice can *sometimes* be accommodated however, be sure to ask if the dispatcher can take your trip request on a stand-by basis.

Requests for routine transportation, such as dialysis, physical therapy, or any other trip required on a weekly basis, should be faxed to us at 201-845-4683 by the facility providing the service. Shopping is provided to certain areas on a weekly or monthly schedule. Please ask the dispatcher for more information on the options available in your area.

Our office is closed and no service will be available on the following holidays: New Year's Day, Martin Luther King, Jr.'s Birthday, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Election Day, Veteran's Day, Thanksgiving Day and the Friday after Thanksgiving, and Christmas Day. For the specific dates, please call 201-368-5955 and press 5.



SHARE THE COST IF YOU CAN

We are pleased to be able to offer this service free of charge to eligible Bergen County residents however, this service is expensive to provide. While the average cost to provide a round trip is about \$16, we ask only a suggested donation of \$1 to help defray the cost.



CANCELLATION/NO SHOW POLICY

When an appointment is scheduled, the date and time of the request is secured. As appointments are on an availability basis, if transportation is canceled it would prohibit another client from securing that date and time slot.

If you cancel three (3) scheduled appointments in one (1) month, transportation will be suspended for one (1) month.

If you have three (3) no show/at door cancellations in one (1) month, your transportation will be suspended for six (6) months.

During the duration of suspension, no transportation will be provided, including previously confirmed transportation for the affected suspension period.

INCLEMENT WEATHER

Due to our location, we do experience a number of winter storms each year, as well as an occasional hurricane or tropical storm. During these acts of nature, it is not always possible for us to provide a normal day of service.

If your trip is cancelled, or is scheduled during a closure of our office, you should contact us to reschedule it immediately so we can attempt to best accommodate you.

For the most up to date information on daily cancellations due to weather, you can visit our website at www.co.bergen.nj.us or call 201-368-5955 and listen for an automated message.



TRANSPORTATION OPTIONS

In addition to our services, a number of municipalities offer various types of transportation exclusively for their residents. Service levels vary from in town only to door-to-door to set routes as well as varying in the days, times, and types of trips offered. Although we have tried to gather specific information on their services, services change often and must be confirmed with the municipalities directly. Remember, even if you don't see your town listed here; call your municipal building directly to find out what transportation options they may have for persons with disabilities and senior residents.

Access Link/NJ Transit Buses

Access Link is available to disabled clients who live within $\frac{3}{4}$ of a mile of a bus route but are unable to use public transportation. This service is available the same hours as the public bus system. Call 1-800-955-2321 and ask for an assessment. NJ Transit offers lift-equipped buses on both local transit and commuter routes, although not all local bus trips are accessible. Check your NJ Transit timetable for bus trips marked with a "W" to determine which trips are available for people who require the use of lifts.

NJ Transit's Reduced Fares

Senior citizens and disabled residents can ride on most of the state's buses for a reduced fare, which is $\frac{1}{2}$ of the regular fare, rounded down to the nearest five cents. To ride at the reduced fare you must have an identification card, a reduced fare ticket and the appropriate reduced fare. A Medicare card can be used as identification or you can obtain a special Reduced Fare Identification Card. Applications for senior citizens and reduced fare tickets can be obtained at most banks in New Jersey. Persons with disabilities who do not have a Medicare card must call the Reduced Fare Program office for an application, which must be filled out by a doctor. For more information, call the Reduced Fare Program Office at 201-761-8327 from 8:45am - 4:15pm, Monday through Friday.



CONTACT INFORMATION

Bergenfield Town Vehicle	201-387-4055 ext. 4088
Bogota Town Vehicle	201-342-1211
Carlstadt Town Vehicle	201-939-2850
Cliffside Park Town Vehicle	201-943-3768
Cresskill Town Vehicle	201-569-5400
Dumont Town Vehicle	201-387-5040
East Rutherford Town Vehicle	201-933-3448
Edgewater Town Vehicle	201-943-1700
Fair Lawn Town Vehicle	201-794-5332
Fairview	201-943-5522
FISH of Ramsey	201-447-7330
FISH of Englewood & Tenafly	201-568-3333
Fort Lee Parking Authority	201-592-3649
Garfield Town Vehicle	973-478-7059
Glen Rock	201-670-3956
Hasbrouck Heights Reach Program	201-441-3350
Hillsdale	201-666-4800
Haworth	201-385-3577
Lyndhurst Town Vehicle	201-804-2504
Lodi	973-365-4005 ext. 240
Mahwah Town Vehicle	201-529-2691
Montvale	201-391-5700 ext. 225
New Milford Town Vehicle	201-967-7874
North Arlington Town Vehicle	201-955-6117
Old Tappan	201-664-1849
Oakland Town Vehicle	201-405-7731
Palisades Park Town Vehicle	201-585-4114
Park Ridge	201-573-1800
Paramus Town Bus	201-265-2100 ext. 660
Ramsey Town Vehicle	201-327-2697
Ridgefield Town Vehicle	201-943-5215
River Edge Town Vehicle	201-599-6277
River Vale	201-664-2341
Rutherford Town Vehicle	201-438-5660
Starfish of River Edge & Oradell	201-265-7771
Starfish of Rutherford	201-438-3406
Saddle Brook Town Vehicle	201-845-4594
Teaneck Town Vehicle	201-837-0171
Westwood Senior Van	201-664-7100 ext. 170
Woodcliff Lake	201-391-4977 ext. 200
Wood-Ridge Town Vehicle	201-939-0202



MEALS ON WHEELS

Bergen County Meals On Wheels Program

One Bergen County Plaza, 2nd Floor

Hackensack, NJ 07601

201-336-7420

Office Hours: 8:00AM—4:00PM

seniors@co.bergen.nj.us

The goal of a home delivered meal program is to enable homebound adults to remain in their community with independence and dignity. Nutritionally balanced meals are delivered to eligible individuals who are unable shop for food, or to prepare their own meals and do not have anyone to prepare meals for them. There are a number of home delivered meal programs serving Bergen County residents through government or non-profit agencies.

The Bergen County Meals On Wheels Program serves the following municipalities:

Bergenfield	Garfield	Ridgefield
Bogota	Hackensack	Ridgefield Park
Carlstadt	Hasbrouck Heights	Rochelle Park
Cliffside Park	Leonia	Rutherford
East Rutherford	Little Ferry	Saddle Brook
Edgewater	Lodi	South Hackensack
Elmwood Park	Lyndhurst	Teaneck
Englewood	Maywood	Tenafly
Englewood Cliffs	Moonachie	Teterboro
Fair Lawn	New Milford	Wallington
Fairview	North Arlington	Wood-Ridge
Fort Lee	Palisades Park	



MEALS ON WHEELS ELIGIBILITY

To be eligible for home delivered meals, you must:

- Reside in the area served by Bergen County Meals on Wheels
- Be age 60 years or older, or spouse and caregiver of eligible individual
- Be unable to leave your home without the assistance of another person and unable to prepare a nutritious meal for yourself
- Have daytime assistance for no greater than 4 hours during the day
- Not require a special diet

A social worker will periodically conduct an in-home interview to determine your eligibility for continuation in the Meals on Wheels program as well as eligibility for other services that may benefit you.

Bergen County Meals on Wheels is a publicly funded program designed to enable homebound adults to remain in their community with independence and dignity.

Hot Meal Plan: One meal a day delivered between 9:00AM-2:00PM, Monday-Friday

Frozen Meal Plan: One week supply of meals delivered on a scheduled day each week between 9:00AM-3:30PM

Frozen meals are fully cooked and can be reheated in the microwave or conventional oven.

There is a suggested donation of \$1.25 per meal.

Weekend meals are available for nutritionally high-risk clients only.

Special diet meals are **not** available.

If you do not see your municipality listed, or require additional information, you can contact the Division of Senior Services at 201-336-7420 or visit:

www.co.bergen.nj.us/bcdhs/divisions/senior.htm#meals



ROADSIDE ASSISTANCE FOR WHEELCHAIR EQUIPPED VEHICLES

We at Community Transportation understand the special challenges facing the physically impaired, yet active members of our community, when their wheelchair-modified vehicles become immobilized due to accident or mechanical failure.

When a County Residents wheelchair-modified automobile becomes immobilized or is involved in an accident, the driver can contact the local police via 911 for assistance. If the officer determines that the vehicle is disabled beyond immediate repair on site, he or she will then call for a towing service and will contact the County Police for further assistance. The County Police will then call Community Transportation during normal business hours, to dispatch a driver, based on availability, to transport the damaged vehicle's driver to either their intended destination or to their home, at which point service will end. This is offered as a free service on an **emergency basis only** to any person traveling in or through Bergen County in a wheelchair-modified vehicle, although transportation will only be available within the County limits.

NON DISCRIMINATION POLICY (TITLE VI)

Non-Discrimination policy

The County of Bergen is committed to ensuring that no person is excluded from, or denied the benefits of our services on the basis of race, color, or national origin as protected by title VI of Civil Rights Act of 1964, as amended. Any person who believes that they have individually, or as a member of any specific class of persons been subjected to discrimination on the basis of race, color, or national origin, may file a complaint in writing to Bergen County Community Transportation. To file a complaint, or for more information on Bergen County Community Transportation's obligations under Title VI write to: 178 Essex street, Lodi, NJ 07644 or call Joseph Cinque at (201)-336-3391 Transportation services provided by this agency are in whole or part funded through federal funds received through NJ TRANSIT and as an individual you also have the right to file your complaint under Title VI. A complaint must be filed within 180 days of the alleged discrimination. Individuals also have the right to file a complaint under Title VI to Federal Transit Administration, Office of Civil Rights, and Attention: Title VI program coordinator, East Building, 5th Floor-TCR, and 1200 New Jersey Ave, SE, Washington, DC 20590



ADDITIONAL INFORMATION

Residents are welcome to submit a complaint or compliment to the following number, 201-368-5955, or in writing to Bergen County Community Transportation, 178 Essex Street, Lodi, NJ 07644. If you are filing a Title VI complaint, you can locate the Title VI Complaint Form on our website at www.co.bergen.nj.us or request a hard copy.

Due to the funding of our services, portable oxygen tanks and service animals are permitted on our vehicles. If you require the use of a portable oxygen tank or a service animal, please give us notice when making a reservation so proper accommodations can be made to provide the best service possible.

All special requests should be made at the time of the reservation. We are not able to accommodate every request made, but do our best to assure that each client is satisfied.

SHUTTLE SERVICE

Bergen Community College Shuttle:

This shuttle service operates from the Bergen Community College campus in Paramus to the Bergen Community College campus located in Lyndhurst. It provides transportation to students, faculty and employees.





Bergen County Executive
James J. Tedesco III
and the

Bergen County Board of Commissioners
present a

**Public Hearing on Transportation Funding for
Senior Citizens and Persons with Disabilities**

The Bergen County Division of Community Transportation is applying for funding from NJ Transit, Inc. under the Senior Citizens and Disabled Residents Transportation Assistance Program. The funding will be used to provide transportation service for senior citizens and persons with disabilities. A copy of the application will be available for viewing at the Johnson Public Library in Hackensack within two weeks after the hearing.

Thursday, October 17, 2024
10:00 a.m.

One Bergen County Plaza, 5th Floor
Commissioners Public Meeting Room
Hackensack, New Jersey

If you want to testify, but cannot attend the meeting, send your written comments to:
Bergen County Division of Community Transportation • Attn: Dominick Azzolini
178 Essex Street • Lodi, NJ 07644
201-368-5955 • 201-845-4683(fax) • CommunityTransportation@co.bergen.nj.us

Captioning will be available for the hearing impaired. Requests for transportation to this hearing and special accommodations should be made at least two weeks in advance.

BOARD OF COMMISSIONERS

Germaine Ortiz, *Chairwoman* • Mary J. Amoroso, *Vice Chairwoman* • Dr. Joan M. Voss, *Chair Pro Tempore* • Rafael Marte, *County Commissioner* • Tracy Silna Zur, *County Commissioner*

Thomas J. Sullivan, *County Commissioner*

Steven A. Tanelli, *County Commissioner*

DIVISION OF COMMUNITY TRANSPORTATION

Dominick Azzolini, *Director*



BERGEN COUNTY

NEW JERSEY

A County of **Vision** • A Region of **History**



Public Works

Community Transportation

General Services

Mechanical Services

Mosquito Control

Operations

Shared Services

Community Transportation

February 2, 2024 - National Heart Day





The Division of Community Transportation was created to provide a safe, trouble-free, scheduled transportation system for persons with disabilities, seniors, and frail residents of Bergen County.

Service is provided in a professional, timely, courteous, and caring manner in all types of weather. Service is door-to-door, when possible, and is provided by drivers who are specially trained to assist seniors and persons with disabilities.

This vital service is life sustaining for our clients with serious medical and health needs; a lifeline to homebound clients who are delivered nutritional meals daily, and a link to social services for clients who would otherwise be isolated and alone.

If you have any questions please call (201) 368-5955 and press 1 for dispatch.



Services Include Transportation

For:

- Routine medical visits
- Meals on Wheels
- Community outreach/activity center
- Driving people to their places of employment
- Recreational activities
- Shopping
- Education
- Post-stroke support groups
- Physical therapy
- [Senior Services](#)

Documents

- [2024 SCDRTAP Application](#)
- [2024 Annual Public Hearing Notice Flyer](#)
- [Register To Vote - Information](#)
- [Register To Vote At This Location](#)

Contact Us

• [Title VI/NOTI Discrimination Policy](#)

Dominick Azzolini

Director of Community
Transportation

DAzzolini@co.bergen.nj.us

Joseph Cinque

Deputy Director of Community
Transportation

jcinque@co.bergen.nj.us

If you have any questions or concerns, please reach out to
communitytransportation@co.bergen.nj.us

Bergen County Department of Public Works

178 Essex St • Lodi, NJ 07644

Ph: 201-368-5955 • Fax: 201-845-4683





Bergen County Executive
James J. Tedesco III

and the

Bergen County Board of Commissioners

present a

**Public Hearing on Transportation Funding for
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Thomas J. Sullivan, *County Commissioner*

Steven A. Tanelli, *County Commissioner*

DIVISION OF COMMUNITY TRANSPORTATION

Dominick Azzolini, *Director*



Bergen County Executive
James J. Tedesco III

and the

Board of Chosen Freeholders

present a

**Public Hearing on Transportation Funding
for Senior Citizens and
Disabled Persons**

**Thursday, October 17, 2024
10:00 a.m.**

One Bergen County Plaza, 5th Floor
Commissioners Public Meeting Room
Hackensack, New Jersey

List of Notification

- **Commissioners**
- **Mayors**
- **Borough Administrators**
- **Senior Centers**
- **Workshops**
- **Advisory Board**
- **Selected Department Heads**
- **Posted on all Community Transportation Vehicles**
- **Advertised in The Record**
- **Advertised in the Herald News**

BOARD OF CHOSEN COMMISSIONERS

Germaine M. Ortiz, *Chairwoman* • Mary J. Amoroso, *Vice Chairwoman* • Dr. Joan M. Voss, *Chair Pro Tempore* • Rafael Marte • Thomas J. Sullivan • Steven A. Tanelli • Tracy Silna Zur

DIVISION OF COMMUNITY TRANSPORTATION

Dominick Azzolini, *Director*



COUNTY OF BERGEN
DIVISION OF COMMUNITY TRANSPORTATION
178 Essex St, Lodi, NJ 07644 Phone 201-368-5955 Fax 201-845-4683

James Tedesco III
County Executive

Dominick Azzolini
Director

September 16, 2024

Janelle Rivera, Director
NJ TRANSIT
Local Programs and Community Mobility
One Penn Plaza East, 4th floor
Newark, New Jersey 07105-2246

Dear Ms. Rivera:

The County of Bergen is hereby applying for funds under Senior Citizens and Disabled Residents Transportation Assistance Program (SCDRTAP). The approval of this grant will enable transportation services to be available to the senior citizens and disabled residents in our County. The County of Bergen is requesting \$3,159,063.00 for 2025. The scheduled public hearing date is 10/17/2024. The application will be available at the following locations Johnson Library and website of the following date 10/28/2024.

To my knowledge, all information provided in support of this application is true and correct. If you have questions or require additional information, please contact Dominick Azzolini, Division Director, at (201) 336-3380.

As the Applicant, the County of Bergen agrees to comply with all regulations and administrative guidance required for application to the Senior Citizens and Disabled Resident Transportation Assistance Program for the program year 2025. The Applicant affirms the truthfulness and accuracy of the information it has made in the statements submitted herein and any other submission made to NJ TRANSIT. In signing this document, I declare the foregoing information and any other statement made on behalf of the Applicant are true and correct.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Azzolini", is written over a horizontal line.

Dominick Azzolini
Division Director



COUNTY OF BERGEN

ONE BERGEN COUNTY PLAZA
HACKENSACK, NJ 07601

Certified Copy

Resolution: 0861-24

Agenda: 8/7/2024

Public Works/ Division of Community Transportation

Meeting Date: 8/7/2024

Purpose: Authorize submission of a renewal application for the Senior Citizens and Disabled Residents Transportation Assistance Program FY 2025 (SCDRTAP) Allocation and Authorize a renewal Contract with New Jersey Transit upon award for the period of January 1, 2025, to December 31, 2025.

Dollar Amount: \$3,159,063.00 NOT TO EXCEED

GRANT

Contract Basis: Grant

Name: New Jersey Transit

Address: One Penn Plaza East, 4th Floor, Newark, NJ 07105

Prepared By: DA/jv

Sponsored by the Body as a Whole that this Resolution be passed. The motion passed by the following vote:

Yes: 6 - Chairwoman Ortiz, Vice Chairwoman Amoroso, Chairwoman Pro Tempore Voss, County Commissioner Marte, County Commissioner Tanelli, and County Commissioner Silna Zur

Absent: 1 - County Commissioner Sullivan

I, Lara Pollitt, Clerk, Board of County Commissioners, certify that this is a true copy of Resolution No. 0861-24, passed by the BOARD OF COUNTY COMMISSIONERS on 8/7/2024.

Attest:

Lara Pollitt



COUNTY OF BERGEN

ONE BERGEN COUNTY PLAZA
HACKENSACK, NJ 07601

Certified Copy

Resolution: 0861-24

Agenda: 8/7/2024

**BERGEN COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION**

WHEREAS, in 1984 the Governor of New Jersey signed into law legislation creating the Senior Citizens and Disabled Residents Transportation Act; and

WHEREAS, under this law Casino Tax Revenue may be utilized for the provision of elderly (60+) and disabled transportation; and

WHEREAS, the Bergen County Department of Public Works, Division of Community Transportation, 178 Essex Street, Lodi NJ 07644 provides transportation services to senior citizens and disabled residents of Bergen County; and

WHEREAS, New Jersey Transit Corporation has requested a renewal application for Senior Citizens and Disabled Transportation Assistance Act funding in the amount of \$3,159,063.00 for the period of January 1, 2025, to December 31, 2025, for transportation services to senior citizens and disabled residents of Bergen County; and

WHEREAS, upon award of funding, Bergen County Department of Public Works, Division of Community Transportation, 178 Essex Street, Lodi, NJ 07644, will renew its contract with New Jersey Transit, Inc. under the Senior Citizens and Disabled Transportation Assistance Program in the amount \$3,159,063.00 for the period of January 1, 2025, to December 31, 2025, for transportation services to senior citizens and disabled residents of Bergen County. Now, therefore be it.

RESOLVED, upon the recommendation of Community Transportation Division Director Dominick Azzolini, that the Division of Community Transportation, 178 Essex Street, Lodi, NJ 07644 is hereby

authorized to submit a renewal application for Senior Citizen and Disabled Residents Assistance Act funding in the amount of \$3,159,063.00 for the period of January 1, 2025 to December 31, 2025 to New Jersey Transit Corporation for transportation services to the senior citizens and disabled residents of Bergen County; and be it further

RESOLVED, upon award of funding, Bergen County Department of Public Works, Division of Community Transportation, 178 Essex Street, Lodi, NJ 07644, is authorized to renew its contract with New Jersey Transit, Inc. under the Senior Citizens and Disabled Transportation Assistance Program in the amount \$3,159,063.00 for the period of January 1, 2025 to December 31, 2025 for transportation services to senior citizens and disabled residents of Bergen County; and be it further

RESOLVED, that the County Executive be and is hereby authorized to execute any and all documents in connection with this agreement in a form to be approved by County Counsel.

ADA Certification of Equivalent Service / TNC Contracted Service Pilot

The **Bergen County Community Transportation** certifies that its demand responsive/ Route Deviation service offered to individuals with disabilities, including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to:

- (1) Response time; 24 hours
- (2) Fares; variable price per trip
- (3) Geographic service area; Bergen County + 5 outside + East Orange Newark
- (4) Hours and days of service; 7:00 AM to 8:00 PM Monday to Friday
9:00 AM to 5:00 PM Saturday
- (5) Restrictions on trip purpose; No restrictions
- (6) Availability of information and reservation capability; Community Transportation Office
and
- (7) Constraints on capacity or service availability. No wheel chairs

Public entities operating demand responsive/ Route Deviation systems for the general public that receive financial assistance under Senior Citizen and Disabled Resident Transportation Assistance Program must file this certification with the appropriate state program office before procuring any non-accessible vehicle or service. Such public entities not receiving FTA funds shall also file the certification with the appropriate state program office. Such public entities receiving FTA funds under any other section of the FT Act must file the certification with the appropriate FTA regional office. This certification is valid for no longer than one year from its date of filing.

Dominick Azzolini
(Name of authorized official)

Division Director
(Title)


(Signature)

Date: 8/28/2024



Important Reps and Certs Update [Show Details](#)
Jul 18, 2024



[See All Alerts](#)

Entity Validation [Show Details](#)
Sep 17, 2024



[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

< [Core Data](#)



Entity Registration
Core Data
Business Information
Entity Types
Financial Information
Points of Contact
Assertions
Reps and Certs
Exclusions
Responsibility / Qualification

Entity Information

COUNTY OF BERGEN

Active Registration

Unique Entity ID CAGE/NCAGE
HL8GC67427D5 3QSY6

Expiration Date

Sep 3, 2025

Physical Address

**10 Main ST
Hackensack, New Jersey
07601-7042, United States**

Mailing Address

**Two Bergen County Plaza
4TH Floor
Hackensack, New Jersey
07601-7076, United States**

Purpose of Registration

Federal Assistance Awards Only

Version

Current Record

BUSINESS INFORMATION

Doing Business As (blank)	URL www.bcpo.net
Division Name Bergen County Of	Division Number Bergen Cou
Congressional District New Jersey 05	State/Country of Incorporation (blank), (blank)

Registration Dates

Activation Date Sep 4, 2024	Initial Registration Date Feb 11, 2004
Submission Date Sep 3, 2024	

Owner	CAGE	Legal Business Name
-------	------	------------------------

Immediate Owner	(blank) (blank)
Highest Level Owner	(blank) (blank)

Entity Dates

Entity Start Date May 17, 2002	Fiscal Year End Close Date Dec 31
--------------------------------------	---

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

SAM SEARCH AUTHORIZATION

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

ENTITY TYPES

Business Types

Entity Structure	U.S. Government Entity
Entity Type	US Local Government
Profit Structure	(blank)
Organization Factors	(blank)

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Government Types

U.S. Local Government, County

FINANCIAL INFORMATION

Payments

Accepts Credit Card Payments

No

Debt Subject To Offset [?](#)

No

ACCOUNT DETAILS

EFT Indicator **0000**
CAGE Code **3QSY6**

EFT Indicator **7005**
CAGE Code **9DLA1**

POINTS OF CONTACT

Electronic Business

Primary Point of Contact

LORI GUIDO

Address
Bergen County Prosecutor's Office
Two Bergen County Plaza
Hackensack, New Jersey 07601-7001
United States

Alternate Point of Contact

Ken Ardizzone

Address
Two Bergen County PLAZA, 4TH Floor
Hackensack, New Jersey 07601-7000
United States

Government Business

Primary Point of Contact

LORI GUIDO

Address
Bergen County Prosecutor's Office
Two Bergen County Plaza
Hackensack, New Jersey 07601
United States

Alternate Point of Contact

LORI Biroc

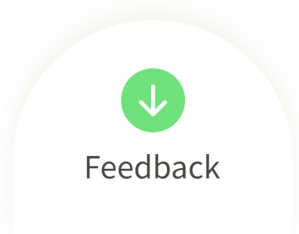
Address
Bergen County Prosecutor's Office
10 Main Street
Hackensack, New Jersey 07601
United States

Past Performance

Primary Point of Contact

Ken Ardizzone

Address
Two Bergen County PLAZA, 4TH Floor
Hackensack, New Jersey 07601
United States



Our Website

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- [Our Community](#)
- [Release Notes](#)
- [System Alerts](#)

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WARNING

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SAM.gov

An official website of the U.S. General Services Administration

NJT Attachment T - CHARTER SERVICE COMPLIANCE CERTIFICATION

This certification must be submitted annually to NJ TRANSIT's Department of Local Programs by each subrecipient who operates vehicles and/or receives federal funds under any Federal Transit Administration (FTA) Program administered by NJ TRANSIT. This form confirms your Charter activity for the prior calendar year.

<https://www.transit.dot.gov/regulations-and-guidance/access/charter-bus-service/charter-bus-service-regulations-0>

N/A – My agency does not engage in any charter activities as defined in 49 CFR part 604

*Agency Name - County of Bergen – Division of Community Transportation

* Must type Agency Name (whether you check N/A above)

Signature



Joseph Cinque

Print Name of Authorized Official

Acting Director, County of Bergen – Division of Community Transportation

Title

09/08/2023

Date

Subrecipients and their contractors, are prohibited from using federally-funded equipment or facilities to provide charter service, except on an incidental basis; and then, only when one or more of the six exceptions set forth in the charter service regulation in 49 CFR Section 604.9 (b) apply. Other conditions include recovering the fully allocated cost of the service and putting the revenues earned back into your transportation Program.

The following are the limited exceptions when a subrecipient may provide charter service:

- Official government business;
- Qualified Human Service Organizations (elderly, persons with disabilities, and low income individuals);
- When no registered charter provider responds to a notice sent by a subrecipient;
- Leasing (must exhaust all available vehicles first);
- By agreement with all registered charter providers;
- Petitions to the Administrator: Events of regional or national significance, or hardship.

If charter service is provided under one of these exceptions, please complete below:

Charter Service Certification:

As required by FTA regulations, (name of county) hereby certifies that it is in compliance with 49 CFR part 604 which states that subrecipients of FTA assistance that provided charter services must comply with the FTA Charter Regulations. This includes posting charter service requests on the FTA's Register Charter Provider Website. This further certifies that the subrecipient has documented each and every use of the equipment awarded by NJ TRANSIT for charter service including the customer, dates, times, equipment identification, trip origin, and destination.

Location of Charter Service Records:

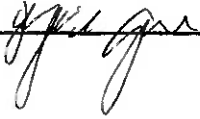
The records for charter service operated by the above-named subrecipient during the calendar year mentioned above are currently maintained at the following address:

I hereby make the above certifications and state that I am an authorized official of the county.

Print name: Joseph Cinque

Title: Acting Director

Signature:



Date:

9/08/2023

Senior Citizens and Disabled Resident Transportation Program
 Budget Analysis
 Actual 2019 Expenditures
 County of _____

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y		
1	County:																										
2	Actual 2023 Expenditures																										
3	FUNDING SOURCE	SCDRTAP		COUNTY		FTA 5311		Title III		Modivcare		Title XX		JARC		Veterans		Other		Other		Other		Ops Budget Totals			
4	Operating	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%		
5	Salaries/Fringe	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
6	Licenses, Registration, Ins	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
7	Third Party Contract Svcs	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
8	Maintenance & Repairs	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
9	Materials Consumed	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
10	Training/Travel	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
11	Miscellaneous	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
12	Funding Source Subtotal	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
13	% Funding Source Total	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	
14	FUNDING SOURCE	SCDRTAP		COUNTY		FTA 5311		Title III		Modivcare		Title XX		JARC		Veterans		Other		Other		Other		Admin Budget Totals			
15	Administration	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
16	Salaries/Fringe	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
17	Standard Overhead/Indirect Costs	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
18	Facilities or Equipment Rental	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
19	Third Party Contract Svcs	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
20	Office Supplies	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
21	Training/Travel	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
22	Marketing/Advertising (non-contracted)	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
23	Insurance premium or payment to a self-insurance reserve	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
24	Miscellaneous	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
25	Funding Source Subtotal	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
26	% Funding Source Total	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	
27	FUNDING SOURCE	SCDRTAP		COUNTY		FTA 5311		Title III		Modivcare		Title XX		JARC		Veterans		Other		Other		Other		Capital Budget Totals			
28	Capital	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
29	Rolling Stock	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
30	Radios & Communication Equipment	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
31	Passenger Shelters/Bus Stop Signs	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
32	Lifts or Securement Devices	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
33	Vehicle Rehabilitation	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
34	Computer Hardware/Software	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
35	Construction or Rehab of Transit Facility	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
36	Facilities or Equipment Rental	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
37	Miscellaneous	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
38	Funding Source Subtotal	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
39	% Funding Source Total	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	
40	Budget Totals	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
41	% of Program Budget Total	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	
42	*Program match (es) of \$																										

provided by County