

**Bergen County Improvement Authority
 ONE Bergen County Plaza,
 Hackensack, New Jersey
 REGULAR MEETING**

**MINUTES
 February 4, 2016**

Present: Commissioners P. Wilson, J. Bader, K. Birdsall, C. Gamio, E. Randall
 BCIA Staff: M. Raguseo, J. Montag, B. Losito, G. Velazquez
 General Counsel: P. Fader, Esq.
 Hospital Compliance: P. Breyer

TOPIC	DISCUSSION	ACTION/DECISION
Call to Order	The meeting was called to order at 3:20 p.m. by Chairperson Wilson.	
Proof of Notice of Reg. Mtg.	B. Losito read the Notice of Regular Meeting.	
Attendance:	Commissioners in attendance: Commissioner Bader Commissioner Birdsall Commissioner Gamio Commissioner Randall Chairperson Wilson	
Open to Public Comment	Motion was made by Commissioner Birdsall to open the meeting for public comment with regard to items on today's agenda. Motion was seconded by Commissioner Randall and carried unanimously.	Motion carried.
Close to Public Comment	As there were no members of the public wishing to be heard, Motion was made by Commissioner Bader, seconded by Commissioner Birdsall and unanimously carried.	Motion carried.
Reorganization and Election of New Officers	Chairperson Wilson advised that this is our reorganization meeting. The Board needs to reorganize its officers—Chairperson and Vice Chairperson. Chairperson Wilson asked for a nomination for Chair. Commissioner Randall nominated Commissioner Cesar Gamio as Chairperson. Chairperson Wilson seconded the motion.	

Chairperson Wilson asked for a nomination for Vice Chairperson. Commissioner Bader nominated Commissioner Kimberly Birdsall as Vice Chairperson. Commissioner Gamio seconded the motion.

Chairperson Wilson asked if those two designations are the only officers that we elect. Mrs. Losito confirmed.

A voice vote by the Commissioners confirmed unanimously Commissioner Gamio as Chairperson and Commissioner Birdsall as Vice Chairperson.

Commissioner Randall, on behalf of herself and the other Commissioners wanted to take this opportunity to thank Commissioner Wilson for his fine service as BCIA Chairperson. Acting Executive Director Raguseo also thanked Commissioner Wilson on behalf of himself and the staff for his service to the BCIA. Mr. Raguseo also welcomed the opportunity to continue to work together with Mr. Wilson as a Commissioner.

Approval of Minutes

Motion was made by Commissioner Bader and seconded by Commissioner Birdsall to approve the Minutes of the following meeting:

Motion carried.

January 7, 2016 – Regular Session
January 7, 2016 – Work Session
January 7, 2016 – Closed Session

Roll Call

A Roll Call vote resulted as follows:

Commissioner Bader – yes
Commissioner Birdsall – yes
Commissioner Randall – yes
Commissioner Wilson – yes
Chairperson Gamio – yes

Excerpt from Work Session:
[Resolutions #16-27 through #16-30]

The Board deemed it appropriate to vote on today's resolutions relating to the Ridgewood Parking Garage Bond Issue during the today's work session due to extensive public comment/discussion heard on this matter. At General Counsel Fader's direction, Commissioner Gamio made a Motion to move Resolutions #16-27 through #16-30 to the Work Session Agenda for a vote, Commissioner Bader seconded the motion which was unanimously approved. Acting Executive Director Raguseo listed the resolutions. Motion was made by Commissioner Bader and seconded by Commissioner Gamio to approve the following Resolutions:

Resolutions approved.

- #16-27 Auth. Application to the LFB
Ridgewood Parking Garage,
S. 2016
- #16-28 Award Contract – Bond Counsel
Ridgewood Parking Garage, Series
2016 (Gibbons)
- #16-29 Award Contract – Financial Advisor
Ridgewood Parking Garage, Series
2016 (Acacia)
- #16-30 Award Contract – Underwriter (NW
Capital Markets) Ridgewood Parking
Garage, Series 2016

Roll Call

A Roll Call vote resulted as follows:

Commissioner Bader – yes
Commissioner Birdsall – abstain
Commissioner Randall – yes
Commissioner Wilson – yes
Chairperson Gamio – yes]

Resolutions #16-09 through
#16-26 and #16-31

Chairperson Gamio asked Mr. Raguseo to give a brief overview of today's remaining resolutions.

Commissioner Randall had a question on today's contract award for Mr. Alampi. She asked if the contract awarded to him today is in anticipation of work to be performed should we authorize additional work in conjunction with the matter that was discussed with him in Closed Session last month. Mr. Raguseo said that the contract award on today's agenda is for legal work Mr. Alampi will perform in connection with construction bids and contracts. The matter discussed at last month's meeting is a special matter. Mr. Alampi however performed all legal services last year within the original contract award. On today's agenda, we ask that you adopt a resolution for the same dollar amount as last year. Commissioner Randall mentioned that she thought we might have received the information Mr. Alampi had discussed at last month's meeting. Mr. Raguseo confirmed that the Board has yet to receive any additional information from Mr. Alampi, but anticipates its arrival shortly.

At Chairperson Gamio's request, a motion was made by Commissioner Bader and seconded by Commissioner Randall to approve the following Resolutions:

Resolutions approved.

- #16-09 Payment of Bills
- #16-10 Cash Management Plan
- #16-11 Official Newspapers
- #16-12 Petty Cash Fund – Custodian
- #16-13 Appointment – Assistant Secretaries
- #16-14 Award Contract – CFO
- #16-15 Award Contract – General Counsel – General Business (Florio Perrucci)
- #16-16 Award Contract – General Counsel – BRMC Issues (Florio Perrucci)
- #16-17 Award Contract - Special Legal/ Litigation Counsel, BRMC (Florio Perrucci)
- #16-18 Award Contract – Special Counsel – Legal Services (Alampi)
- #16-19 Award Contract – Auditor/Contract Compliance (O'Connor Davies, LLP)
- #16-20 Award Contract – Hospital Compliance Services (UHI)
- #16-21 Award Contract – Auditor – 2016 (Ferraioli, Wielkotz)
- #16-22 Appointment – Public Agency Compliance Officer (2016)
- #16-23 Appointment – Qualified Purchasing Agent (2016)
- #16-24 Extension of Term of Master Lessor i/c/w BCIA Lease Purchase Financing Program for the Acquisition of Certain Capital Equipment and other Personal and Real Property
- #16-25 Award Contract – On-Call Services – RSC Architects
- #16-26 Amend Contract – Special Legal Counsel, BRMC (Beattie Padovano)
- #16-31 Award of Contract – Excelsior Plumbing Co. – BRMC Building 8 Booster Pump Station Project

Roll Call

A Roll Call vote resulted as follows:

Commissioner Bader – yes
Commissioner Birdsall – yes
Commissioner Randall – yes
Commissioner Wilson – yes
Chairperson Gamio - yes

Next Meeting

Our next meeting date will be Thursday, March 3, 2016 at 1:00 p.m. in Room 460- The Learning Center, 4th Floor, ONE Bergen County Plaza, Hackensack, NJ.

Adjournment

At Chairperson Gamio's request, at 3:30 p.m., a Motion to adjourn the regular session was made by Commissioner Wilson. Motion was seconded by Commissioner Bader and carried unanimously.

Motion carried.

Respectfully submitted,

Bernadette Losito
Assistant Secretary